

Brentwood Public Library
Board of Trustees Re-Organization Meeting
July 6, 2023

Present:

Mary Reid, President
Ellen Edelstein, Vice President
Francis Picart, Trustee
William Menendez, Trustee
Dorina Barksdale, Trustee

Absent with notice: None

Public Attendance:
Kris Schumacher

Thomas Tarantowicz, Director
Xibe Solis, Assistant Director
Matthew Morley, Business Manager

Also Present:

Joshua Shteierman, Library Attorney
Eric Hofmeister, Treasurer
Miranda Hatziangelou, Board Secretary
Tia Johnson, Office Assistant

- I. Call to Order
The meeting was called to order at 11:00 am by Board President Mary Reid.
- II. Pledge of Allegiance
Led by William Menendez
- III. Approval of Agenda
Ellen Edelstein moved, Francis Picart seconded, to accept the agenda as presented. All in favor.
- IV. Oath of Office for newly re-elected Trustee Mary Reid.
As consequence of her re-election to the Board on April 4, 2023, Mary Reid was sworn in as Trustee to the Board of Trustees of the Brentwood Public Library on July 6, 2023, fact attested to by Joshua Shteierman, Library Attorney and Notary Public.
- V. Election of Officers
Ellen Edelstein moved, Francis Picart seconded to elect Mary Reid as President of the Board of Trustees. All in favor.
Dorina Barksdale moved, Francis Picart seconded to elect Ellen Edelstein as Vice President of the Board of Trustees. All in favor.
- VI. Committee Assignments
Dorina Barksdale moved, Francis Picart seconded to appoint all five of the Trustees as Internal Auditors, with expenditures from July 2023 through June 2024 to be reviewed by Board members according to predetermined schedule. All in favor.

VII. Board Appointments

- a. Thomas Tarantowicz was sworn in as Director and CEO on July 6, 2023 at 11:02 am, fact attested to by Joshua Shteierman, Library Attorney and Notary Public, and witnessed by the Board and all present at the Re-organization meeting.
- b. Ellen Edelsein moved, Francis Picart seconded to appoint Eric Hofmeister as Treasurer, at an annual stipend of \$8,000.00. All in favor.
 - i. As consequence of his appointment Eric Hofmeister was sworn in as Treasurer on July 6, 2023 at 11:05 am, fact attested to by Joshua Shteierman, Library Attorney and Notary Public, and witnessed by the Board and all present at the Re-organization meeting.
- c. Francis Picart moved, William Menendez seconded to appoint Baldessari & Coster, LLP, as the External Auditors, at a cost not to exceed \$18,000.00. All in favor.
- d. Ellen Edelstein moved, Dorina Barksdale seconded to appoint Volz & Vigliotta, PLLC, as Library Attorneys, at a retainer cost not to exceed \$33,000.00. All in favor.
- e. Dorina Barksdale moved, William Menendez seconded to approve the Resolution Adopting the Library Budget and Tax Appropriation in the amount of \$7,520,960 for the July 1, 2023 – June 30, 2024 Fiscal Year. All in favor.
- f. Ellen Edelstein moved, Dorina Barksdale seconded to approve the resolution to appoint a Bilingual Consultant for the 2024 Library Vote, as presented. All in favor.
- g. William Menendez moved, Francis Picart seconded to approve the resolution to designate Cast and Canvass for the 2024 Library Vote, as presented. All in favor.
- h. Francis Picart moved, Dorina Barksdale seconded to approve the resolution to appoint Election Inspectors for the 2024 Library Vote, as presented. All in favor.

VIII Designation of Official Library Newspapers

- a. William Menendez moved, Ellen Edelstein seconded to designate “Islip Bulletin” and “Noticia” as the official Library newspapers for publication of the annual budget meeting and budget vote information. All in favor
- b. Ellen Edelstein moved, William Menendez seconded to designate “The Islip Bulletin” as the official Library newspapers for publication of Library bids and all related business. All in favor.

IX. Approval of Calendar

Francis Picart moved, Ellen Edelstein seconded to approve the calendar as presented for fiscal year 2023-2024. All in favor.

- X. Designation of Time & Place of Board Meetings
Library Director Thomas Tarantowicz request that October's board meeting on the 26th be rescheduled to the 30th, 2023.
William Menendez moved, Dorina Barksdale seconded to approve the dates and times of the Board of Trustees Meetings for fiscal year 2023-2024 as amended. All in favor.
- XI. Designation of Banks & Maximum Deposits
Ellen Edelstein moved, Dorina Barksdale seconded to designate NYCB and M&T Bank the official banks of the library, with a maximum deposit of \$12,000,000.00, per the recommendation of Business Manager Matthew Morley. All in favor. Eric Hofmeister commented Matthew Morley organized the finances in an orderly fashion, was very detail oriented and did a very good job.
- XII. Approval to Establish:
- a. Dorina Barksdale moved, Francis Picart seconded to maintain a petty cash fund in the amount of \$1,000.00, per the recommendation of Business Manager Matthew Morley. All in favor.
 - b. Francis Picart moved, Ellen Edelstein seconded to maintain a change account for the Circulation Desk in the amount of \$500.00, per the recommendation of Business Manager Matthew Morley. All in favor.
 - c. Dorina Barksdale moved, William Menendez seconded to maintain a Discretionary account of \$3,000.00, per the recommendation of Business Manager Matthew Morley. All in favor.
- XIII. Approval of Tables of Organization
Ellen Edelstein moved, Francis Picart seconded to approve the Tables of Organization as presented. All in favor.
- XIV. Approval of 2023-2024 Conferences and Dates
Dorina Barksdale moved, William Menendez seconded to approve the 2023-2024 conferences/dates as presented and upon recommendation of Thomas Tarantowicz, Library Director. All in favor.
- XV. Adjournment
There being no further business, Francis Picart moved to adjourn the re-organization meeting at 11:28 pm.

Respectfully submitted

Miranda Hatziangelou
Secretary to the Board
Tia Johnson
Office Assistant

Brentwood Public Library
Board of Trustees Monthly Meeting Minutes
July 6, 2023

Present:

Mary Reid, President
Ellen Edelstein, Vice President
Francis Picart, Trustee
William Menendez, Trustee
Dorina Barksdale, Trustee

Absent with notice: None

Public Attendance:

Kris Schumacher

Thomas Wilson (entered at 11:55 am)

Thomas Tarantowicz, Director,
Xibe Solis, Assistant Director,
Matthew Morley, Business Manager

Also Present:

Joshua Shteierman, Library Attorney
Miranda Hatziangelou, Board Secretary
Tia Johnson, Office Assistant

I. Call to Order

The meeting was called to order at 11:31 am by Board President Mary Reid.

II. Public Expression

Thomas Wilson introduced himself to the board. He wanted to invite the library to table at an event hosted by the Town of West Babylon in Wyandanch. A Charter of the non-profit in charge of the event is pending

III. Approval of Agenda

William Menendez moved, Dorina Barksdale seconded, to accept the agenda as presented. All in favor.

IV. Approval of Minutes

Francis Picart moved, Ellen Edelstein seconded, to accept the minutes of the May 25, 2023 Board meeting. All in favor.

V. Correspondence

Library Director Thomas Tarantowicz received a business card from Thomas Wilson as well as the board members. BUFSD sends their gratitude to the Brentwood Library for our support of their speech pathology event, and the Library was invited to the ribbon cutting ceremony at SCCC for the opening of the renewable energy STEM Center. The Common Vote date will be April 2nd. Our very own, Tevin Young was featured in Newsday for our library TikTok. We are very proud of him for setting this up.

VI. Financial

- a) Ellen Edelstein moved, Francis Picart seconded, to accept the Financial Report for May 2023, as per review and recommendation of the Business Manager, Matthew Morley. All in favor.
- b) Francis Picart moved, William Menendez seconded, to accept the Collateral Reconciliation Report dated May 2023, as per review and recommendation of the Business Manager, Matthew Morley. All in favor.
- c) Bills for the month of June 2023 were audited by Mrs. Mary Reid. Mrs. Reid moved, Ellen Edelstein seconded, to approve the expenditures in the amount of \$1,506,749.43. All in favor.
- d) Ellen Edelstein moved, William Menendez seconded, to approve the resolution authorizing future payment of Library expenditures for a maximum of \$2,000,000 for July and August 2023, as presented. All in favor
- e) Personnel report:
Ellen Edelstein moved, Dorina Barksdale seconded, to accept personnel changes as reported. All in favor

VII. Reports

- a. Board Members reported on meetings and library events attended.
Mrs. Mary Reid gave her thanks to the staff for participating in the graduation ceremony with Legislature Monica Martinez and hopes to continue this in the future. She was very happy to sign the first checks for tuition reimbursement, and hopes that we get to work with Administration and the Union on this.
Ellen Edelstein attended meetings for Memorial Day services and the parade, met with a patron and son to discuss local history, Chamber of Commerce meetings and Scholarship BBQ, Renewable Energy Center ribbon cutting at SCCC, ROBS luncheon honoring Mary Ruffino, Long Time BHS Librarian, Shutt House meeting, the Puerto Rican parade, spoke with Liza Burby about CSJ Newsday Article, the LIHP annual meeting luncheon, the Bay Shore Rotary 100th Anniversary dinner, Living History Day at Islip Grange, Senior Citizen Meetings, CSJ Associates meeting,, Cooking with Chef Rob program at the Brentwood Public Library, a Historical Society meeting, a Maria Regina Board meeting, the Brentwood Public Library event honoring graduates, and a CSJ staff recognition event. Francis Picart attended the Third Annual Juneteenth NAACP Celebration, Wednesday, the Brentwood Public Library Staff Education accomplishments reception with Monica Martinez,. The NAACP Conference in Boston, Massachusetts, worked on branch elections resolution, LGBTQ+ resolution, anti-bullying and anti-racial harassment resolution. Dorina Barksdale attended the Town of Islip Housing Authority meeting and has visited multiple events and has been spending as much as four days a week working in the community garden. William Menendez attended the Chamber of Commerce Scholarship event.

- b. The Director's report was accepted.
Library Director Thomas Tarantowicz discussed the State delayed approval which affected the bidding process, setting everything off target, and the Library's revised plan to start on portions of the construction project that won't affect the parking lot. We will proceed to bring back our in-person programs, while awaiting a new start date.
- c. The Assistant Director's report was accepted.
Assistant Library Director Xibelualka Solis attended the ribbon cutting for the Renewable Energy Stem Center, and met with vendors that she hopes to use as contacts for future projects. Assistant Library Director Xibelualka Solis discussed how excited she was to be a part of the graduation celebration.
- d. The Business Manager's report was accepted.
Business Manager Matthew Morley has been meeting with HVAC services, elevator services, and the Construction Manager, and discussed that the Brentwood Public Library is officially separated from HSBC.
- e. The Library Attorney's report. The attorney had no report.

VIII. Unfinished Business. There was none.

IX. New Business. Library Director Thomas Tarantowicz discussed the construction project bids received on June 16th, 2023.
As such, be it resolved, the Board of Trustees rejects any and all bids for the Brentwood Public Library Capital Improvements Project submitted on June 16th, 2023. Francis Picart moved, Ellen Edelstein seconded to approve the resolution rejecting all current bids. All in favor.

X. Other

Library Director Thomas Tarantowicz announced the Unity Festival will be held August 12th at Islip Grange in Sayville; a Unity Pole from the Brentwood Public Library will be displayed.

XI. Suggestion Box.

Suggestions were read to the Board by Assistant Director Xibelualka Solis and included a patron who spoke highly of Library Clerk Cristina in Careers, she was a big help, the bathrooms are great, thank you to staff for helping a patron land a job with Suffolk County Transportation they are in our debt, please keep chair yoga in person, they would like native plant growing programs, the library should accept cash for books, there's a disagreement with the card replacement fee, please have adult programs that start at 7pm, more arts, cooking and crafts.

XII. Public Expression. The floor was open for public expression by Board President Mrs. Mary Reid. There was none.

XIII. Date/Time of next board meeting

The next meeting of the Board of Trustees will be on Thursday, September 28, 2023, at 5:30 pm.

XV. Executive Session

Mary Reid moved to adjourn the meeting to Executive Session for legal matters/personnel matters at 12:19 pm. All in favor.

Mary Reid moved to reconvene the meeting at 1:49 pm.

WHEREAS, the Library established new banking institutions during the 2022–2023 fiscal year which necessitated the temporary transfer of monies between and among various funds until adequate accounts in such banking institutions could be created; and

WHEREAS, the temporary transfers as noted above, were accounted for as temporary borrowing between funds or accounts, and not considered income to the borrowing funds or accounts; and

WHEREAS, the new banking institutions have been created and appropriate accounts have been established.

NOW, THEREFORE, BE IT RESOLVED, the Board authorizes and ratifies, retroactive to June 30, 2023, the following transactions and transfers during the 2022–2023 fiscal year:

- *Temporary transfer of monies from the Capital Projects Fund to the General Fund in the sum of \$1,313,452.35;*
- *Transfer of monies from the Capital Projects Fund to the General Fund in the sum of \$500,000, as such money is no longer needed in connection with future Library Capital Projects as listed on the report of Library Architects, Beatty Harvey Coco Associates dated March 26, 2021;*
- *Repayment from the General Fund to the Capital Projects Fund of temporary transfers in the sum of \$3,468,483.68;*
- *Deposits and transfers of Grant Fund monies to the General Fund in the sum of \$52,800.94;*
- *Payment from the General Fund on behalf of the Grant Fund in the sum of \$3,200;*
- *Repayment from the General Fund to the Grant Fund of monies in the sum of \$1,000;*

- *Designation and commitment of monies from the General Fund to the Grant Fund in the sum of \$20,000;*
- *Temporary transfers of monies from the Special Bequest Fund to the General Fund in the sum of \$104,016.88; and*
- *Repayment from the General Fund to the Special Bequest Fund of temporary transfers in the sum of \$104,016.88.*

Dorina Barksdale moved, William Menendez seconded, accept resolution as presented. All in favor.

Resolved, the Board of Trustees of the Brentwood Public Library hereby approves the employment contracts for the following positions: Assistant Director, Network and Systems Coordinator, Business Manager II, Administrative Assistant and Office Assistant, effective July 1, 2023 through June 30, 2026.

Ellen Edelstein moved, Francis Picart seconded to accept the resolution as presented. All in favor.

XVI. Adjournment

There being no further business William Menendez moved to adjourn the meeting at 1:55pm.

Respectfully submitted
Miranda Hatziangelou
Secretary to the Board
Tia Johnson
Office Assistant

BRENTWOOD PUBLIC LIBRARY

Treasurer's Monthly Report

GL 11-0701

4/1/2023

For The Period

TO

4/30/2023

Checking Account

HSBC xxx-xx751-8

Total available balance as reported at end of preceding period:

\$16,666.44

Receipts during Month:

From MMS #xxxxx7372	\$4,000.00
From Capital #xxx-xx7488	\$0.00
Misc Revenue	\$0.00
Interest	\$39.19

Total Receipts	<u>\$4,039.19</u>
Total Receipts and Opening Balance	<u>\$20,705.63</u>

Disbursements made during Month:

Accounts Payable Checks	\$0.00
0	\$0.00
Payroll #16	\$0.00
Payroll #17	\$0.00
Transfer	\$0.00
Retirement ACH	\$7,875.20
403 B ACH disbursement	\$9,100.00
0	\$0.00

Total disbursements and charges:

\$16,975.20

Cash Balance as shown by records:

\$3,730.43

RECONCILIATION WITH BANK STATEMENT:

Balance per bank statement at end of month:	\$8,421.86
Less outstanding checks: (see schedule)	\$5,768.53
Retirement disbursement	\$0.00

Net balance in bank: \$2,653.33

Add: **\$1,077.10**

Total available balance:

\$3,730.43

Received by the board of trustees and entered as part of the minutes of the Board Meeting held on

This is to certify that the above cash balance is in agreement with my bank statement as reconciled.

Eric M. Hofmeister
Treasurer

BRENTWOOD PUBLIC LIBRARY

Treasurer's Monthly Report

GL 11-703

For The Period

4/1/2023

TO

4/30/2023

Money Market Savings

HSBC xxx-xx737-2

Total available balance as reported at end of preceding period:

\$1,749.72

Receipts during Month:

Real Propty Taxes	\$0.00	Suff Cty IDA	\$0.00
Book Fines	\$38.53	Vending machine	\$0.00
Video Fines	\$10.00	Printer Rev's	\$639.90
Book Bag Sales	\$23.07	Reference Copies	\$0.00
Lost Books	\$122.58	Photo Printing Rev	\$0.00
Lost Cards	\$74.00	Book Sales	\$0.00
Lost DVD	\$2.00	Rev Ck Fees	\$0.00
Interest Inc	\$6.02	PILOT / Levy	\$0.00
E-Rate Reimb	\$0.00	Refund bank fee	\$0.00
Attraction Ticktes	\$1,836.40	Deposits-adult prgm	\$0.00
Headphones	\$3.00	Trans from Chking	\$0.00
Other Revenue	\$0.00	Unemployment Ins	\$0.00
Fax Rev's	\$73.00		

Total Receipts **\$2,828.50**

Reconciling items

A/R **\$0.00**

Rev Adj **(\$200.40)**

Credit Card Fees **\$100.20**

0 **\$0.00**

Total Receipts and Opening Balance **\$4,478.02**

Disbursements made during Month:

To Checking Acct #xxx-xx751-8 **\$4,000.00**

To Pre-paid **\$0.00**

Square JE 3/13/23 **\$0.00**

Total disbursements and charges: **\$4,000.00**

Cash Balance as shown by records: **\$478.02**

RECONCILIATION WITH BANK STATEMENT:

Balance per bank statement at end of month: **\$478.02**

Less outstanding checks: **\$0.00**

Net balance in bank: **\$478.02**

Add Deposit in transit (2/28 Square) **\$0.00**

Total available balance: **\$478.02**

Received by the board of trustees and entered as part of the minutes of the Board Meeting held on **January 0, 1900**

This is to certify that the above cash balance is in agreement with my bank statement as reconciled.

Eric M. Hofmeister
Treasurer

BRENTWOOD PUBLIC LIBRARY

Treasurer's Monthly Report

GL 11-702

4/1/2023

For The Period

TO

4/30/2023

**Pre-Paid Account
HSBC xxx-xx750-0**

Total available balance as reported at end of preceding period: (opng bal) **\$2,565.48**
Receipts during Month:

<u>Date</u>	<u>Source</u>	<u>Amount</u>
	From cking 11-701	\$0.00
	Interest income	\$5.18

Total Receipts	<u>\$5.18</u>
Total Receipts and Opening Balance	\$2,570.66

Disbursements made during Month:

By checks : 0 93.16

Total disbursements and charges: \$93.16

Cash Balance as shown by records: 4/30/2023 **\$2,477.50**

RECONCILIATION WITH BANK STATEMENT:

Balance per bank statement at end of month:		\$2,570.66
Less outstanding checks:	0	<u>\$93.16</u>

Net balance in bank:		\$2,477.50
In transit		0

Total available balance: **\$2,477.50**

Received by the board of trustees and entered as part of the minutes of the Board Meeting held on **January 0, 1900**

This is to certify that the above cash balance is in agreement with my bank statement as reconciled.

Eric M. Hofmeister
Treasurer

BRENTWOOD PUBLIC LIBRARY

Treasurer's Monthly Report

GL 15-0704

4/1/2023

For The Period

TO

4/30/2023

**Special Bequest
HSBC xxx-xx749-6**

Total available balance as reported at end of preceding period:

\$103,372.87

Receipts during Month:

<u>Date</u>	<u>Source</u>	<u>Amount</u>
	Interest	\$208.56
	0	\$0.00

Total Receipts

\$208.56

Total Receipts and Opening Balance

\$103,581.43

Disbursements made during Month:

By checks :

0

\$0.00

Total disbursements and charges:

\$0.00

Cash Balance as shown by records:

\$103,581.43

RECONCILIATION WITH BANK STATEMENT:

Balance per bank statement at end of month:

\$103,581.43

Less outstanding checks:

\$0.00

Net balance in bank:

\$103,581.43

In transit

\$0.00

Total available balance:

\$103,581.43

Received by the board of trustees and
entered as part of the minutes of the
Board Meeting held on **January 0, 1900**

This is to certify that the
above cash balance is in
agreement with my bank
statement as reconciled.

Eric M. Hofmeister

Treasurer

BRENTWOOD PUBLIC LIBRARY

Treasurer's Monthly Report

GL 12-701

4/1/2023

For The Period

TO

4/30/2023

Grant Account

HSBC xxx-xx752-6

Total available balance as reported at end of preceding period:

\$46,741.37

Receipts during Month:

<u>Date</u>	<u>Source</u>	<u>Amount</u>
	Interest	\$94.23
		\$0.00

Total Receipts	\$	94.23
Total Receipts and Opening Balance		<u>\$46,835.60</u>

Disbursements made during Month:

By checks : #1189,1190 \$3,097.02

Total disbursements and charges: \$3,097.02

Cash Balance as shown by records: **\$43,738.58**

RECONCILIATION WITH BANK STATEMENT:

Balance per bank statement at end of month: \$45,792.52
Less outstanding checks: #1190 \$2,053.94

Net balance in bank: \$43,738.58
In transit \$0.00

Total available balance: **\$43,738.58**

Received by the board of trustees and entered as part of the minutes of the Board Meeting held on **January 0, 1900**

This is to certify that the above cash balance is in agreement with my bank statement as reconciled.

Eric M. Hofmeister
Treasurer

BRENTWOOD PUBLIC LIBRARY

Treasurer's Monthly Report

GL 13-701

For The Period

4/1/2023

TO

4/30/2023

HSBC Cap'l Fund A/P cking

HSBC xxx-xx7488

Total available balance as reported at end of preceding period:

\$570,903.84

Receipts during Month:

<u>Date</u>	<u>Source</u>	<u>Amount</u>
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	Interest	\$1,159.51
	0	\$0.00

Total Receipts	\$1,159.51
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Total Receipts and Opening Balance	\$572,063.35
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Disbursements made during Month:

By Check	0	\$0.00
To fund PR 3/31/23		\$0.00

<u>Total disbursements and charges:</u>		<u>\$0.00</u>
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Cash Balance as shown by records:

\$572,063.35

RECONCILIATION WITH BANK STATEMENT:

Balance per bank statement at end of month:		\$572,063.35
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Less outstanding checks:	0	\$0.00
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Net balance in bank:		\$572,063.35
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In transit		<u>\$0.00</u>
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Total available balance:

\$572,063.35

Received by the board of trustees and entered as part of the minutes of the Board Meeting held on **January 0, 1900**

This is to certify that the above cash balance is in agreement with my bank statement as reconciled.

Eric M. Hofmeister

Treasurer

BRENTWOOD PUBLIC LIBRARY
Treasurer's Monthly Report
For The Period
4/1/2023 TO 4/30/2023
M&T Peoples United Bank
#8834

11-704

Total available balance as reported at end of preceding period: \$1,083,759.57

Receipts during Month:

Real Propty Taxes	\$0.00	Suff Cty IDA	\$0.00
Book Fines	\$0.00	Vending machine	\$0.00
Video Fines	\$0.00	Printer Rev's	\$1,111.47
Book Bag Sales	\$0.00	Reference Copies	\$0.00
Lost Books	\$134.49	Photo Printing Rev	\$0.00
Lost Cards	\$0.00	Book Sales	\$0.00
Lost DVD	\$0.00	Rev Ck Fees	\$0.00
Interest Inc	\$0.00	PILOT/Levy	\$0.00
Fax Rev's	\$0.00	Retiree Checks	\$0.00
USB (flashdrive)	\$0.00	Trans from SBF	\$0.00
Gifts & Donations	\$1,500.00	Health Insurance	\$3,169.49
Town IDA	\$0.00	Dental & Vision	\$3,008.48
State Aid	\$0.00	Voided Checks	\$14,650.85

Total Receipts per rev report \$23,574.78

Reconciling items

A/R

Rev Adj

Credit Card Fees

Total Receipts and Opening Balance \$1,107,334.35

Disbursements made during Month:

To Checking Acct #xxx-xx751-8	
Accounts Payable Checks	\$277,810.49
Payroll #8	\$176,937.19
Payroll #9	\$169,933.43
0	\$0.00

Total disbursements and charges: 624,681.11

Cash Balance as shown by records: \$482,653.24

RECONCILIATION WITH BANK STATEMENT:

Balance per bank statement at end of month:	\$663,575.21
Less outstanding checks:	(\$180,921.97)
Add Deposit in transit	<u>\$0.00</u>

Net balance in bank: \$482,653.24

Total available balance: \$482,653.24

Received by the board of trustees and
entered as part of the minutes of the
Board Meeting held on 1/0/1900

This is to certify that the
above cash balance is in
agreement with my bank
statement as reconciled.

Eric M. Hofmeister
Treasurer

BRENTWOOD PUBLIC LIBRARY
Treasurer's Monthly Report
For The Period
4/1/2023 TO 4/30/2023
NYCB Operating account
NYCB xxxxxx5936

GL 11-0710

Total available balance as reported at end of preceding period: **\$2,637,616.40**

Receipts during Month:

From Peoples a/c	\$0.00
School Check (Feb/Mar)	\$0.00
Interest	\$433.25

Total Receipts	<u>\$433.25</u>
Total Receipts and Opening Balance	\$2,638,049.65

Disbursements made during Month:

Accounts Payable Checks

0	\$0.00
Withdrawals transfers to initiate new a/c's	\$6,000.00

Total disbursements and charges: \$6,000.00

Cash Balance as shown by records: **\$2,632,049.65**

RECONCILIATION WITH BANK STATEMENT:

Balance per bank statement at end of month:	\$2,632,049.65
Less outstanding checks: (see schedule)	\$0.00

Net balance in bank: \$2,632,049.65

Add:

Total available balance: **\$2,632,049.65**

Received by the board of trustees and
entered as part of the minutes of the
Board Meeting held on **1/0/1900**

This is to certify that the
above cash balance is in
agreement with my bank
statement as reconciled.

Eric M. Hofmeister
Treasurer

BRENTWOOD PUBLIC LIBRARY
Treasurer's Monthly Report
For The Period
4/1/2023 TO 4/30/2023
NYCB Payroll account
NYCB xxxxxx1618

GL 11-0711

Total available balance as reported at end of preceding period: **\$0.00**

Receipts during Month:

Transfer from a/c 110710	\$1,000.00
Interest	\$0.06

Total Receipts	<u>\$1,000.06</u>
Total Receipts and Opening Balance	<u>\$1,000.06</u>

Disbursements made during Month:

Accounts Payable Checks

Withdrawals transfers to initiate new a/c's	\$0.00
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Total disbursements and charges: \$0.00

Cash Balance as shown by records: **\$1,000.06**

RECONCILIATION WITH BANK STATEMENT:

Balance per bank statement at end of month:	\$1,000.06
Less outstanding checks: (see schedule)	\$0.00
	<u>\$0.00</u>

Net balance in bank: \$1,000.06

Add:

Total available balance: **\$1,000.06**

Received by the board of trustees and entered as part of the minutes of the Board Meeting held on

This is to certify that the above cash balance is in agreement with my bank statement as reconciled.

Eric M. Hofmeister
Treasurer

BRENTWOOD PUBLIC LIBRARY
Treasurer's Monthly Report
For The Period
4/1/2023 TO 4/30/2023
NYCB Discretionary account
NYCB xxxxxx1600

GL 11-0712

Total available balance as reported at end of preceding period: \$0.00

Receipts during Month:

Transfer from a/c 110710	\$1,000.00
Interest	\$0.06

Total Receipts	<u>\$1,000.06</u>
Total Receipts and Opening Balance	<u>\$1,000.06</u>

Disbursements made during Month:

Accounts Payable Checks

Withdrawals transfers to initiate new a/c's	\$0.00
---	--------

Total disbursements and charges: \$0.00

Cash Balance as shown by records: **\$1,000.06**

RECONCILIATION WITH BANK STATEMENT:

Balance per bank statement at end of month:	\$1,000.06
Less outstanding checks: (see schedule)	\$0.00
	<u>\$0.00</u>

Net balance in bank: \$1,000.06

Add:

Total available balance: **\$1,000.06**

Received by the board of trustees and entered as part of the minutes of the Board Meeting held on

This is to certify that the above cash balance is in agreement with my bank statement as reconciled.

Eric M. Hofmeister
Treasurer

BRENTWOOD PUBLIC LIBRARY
Treasurer's Monthly Report
For The Period
4/1/2023 TO 4/30/2023
NYCB Saving account
NYCB xxxxxx1600

GL 11-0720

Total available balance as reported at end of preceding period: **\$0.00**

Receipts during Month:

Transfer from a/c 110710	\$1,000.00
Interest	\$0.00
Square deposits	391.79

Total Receipts	\$1,391.79
Total Receipts and Opening Balance	\$1,391.79

Disbursements made during Month:

Accounts Payable Checks

Withdrawals transfers to initiate new a/c's	\$0.00
---	--------

Total disbursements and charges: \$0.00

Cash Balance as shown by records: **\$1,391.79**

RECONCILIATION WITH BANK STATEMENT:

Balance per bank statement at end of month:	\$1,391.79
Less outstanding checks: (see schedule)	\$0.00
	\$0.00

Net balance in bank: \$1,391.79

Add:

Total available balance: **\$1,391.79**

Received by the board of trustees and entered as part of the minutes of the Board Meeting held on

This is to certify that the above cash balance is in agreement with my bank statement as reconciled.

Eric M. Hofmeister
Treasurer

BRENTWOOD PUBLIC LIBRARY
Treasurer's Monthly Report
For The Period
4/1/2023 TO 4/30/2023
NYCB Capital Fund account
NYCB xxxxxx0850

GL 13-0702

Total available balance as reported at end of preceding period: **\$0.00**

Receipts during Month:

Transfer from a/c 110710	\$1,000.00
Interest	\$0.06

Total Receipts	<u>\$1,000.06</u>
Total Receipts and Opening Balance	<u>\$1,000.06</u>

Disbursements made during Month:

Accounts Payable Checks

Withdrawals transfers to initiate new a/c's	\$0.00
---	--------

Total disbursements and charges: \$0.00

Cash Balance as shown by records: **\$1,000.06**

RECONCILIATION WITH BANK STATEMENT:

Balance per bank statement at end of month:	\$1,000.06
Less outstanding checks: (see schedule)	\$0.00
	<u>\$0.00</u>

Net balance in bank: \$1,000.06

Add:

Total available balance: **\$1,000.06**

Received by the board of trustees and entered as part of the minutes of the Board Meeting held on

This is to certify that the above cash balance is in agreement with my bank statement as reconciled.

Eric M. Hofmeister
Treasurer

BRENTWOOD PUBLIC LIBRARY
Treasurer's Monthly Report
For The Period
4/1/2023 TO 4/30/2023
NYCB Grant Fund account
NYCB xxxxxx0719

GL 12-0702

Total available balance as reported at end of preceding period: **\$0.00**

Receipts during Month:

Transfer from a/c 110710	\$1,000.00
Interest	\$0.06

Total Receipts	<u>\$1,000.06</u>
Total Receipts and Opening Balance	<u>\$1,000.06</u>

Disbursements made during Month:

Accounts Payable Checks

Withdrawals transfers to initiate new a/c's	\$0.00
---	--------

Total disbursements and charges: \$0.00

Cash Balance as shown by records: **\$1,000.06**

RECONCILIATION WITH BANK STATEMENT:

Balance per bank statement at end of month:	\$1,000.06
Less outstanding checks: (see schedule)	\$0.00
	<u>\$0.00</u>

Net balance in bank: \$1,000.06

Add:

Total available balance: **\$1,000.06**

Received by the board of trustees and entered as part of the minutes of the Board Meeting held on

This is to certify that the above cash balance is in agreement with my bank statement as reconciled.

Eric M. Hofmeister
Treasurer

BRENTWOOD PUBLIC LIBRARY
Treasurer's Monthly Report
For The Period
4/1/2023 TO 4/30/2023
NYCB Special Bequest account
NYCB xxxxxx1121

GL 15-0705

Total available balance as reported at end of preceding period: **\$0.00**

Receipts during Month:

Transfer from a/c 110710	\$1,000.00
Interest	\$0.06

Total Receipts	<u>\$1,000.06</u>
Total Receipts and Opening Balance	<u>\$1,000.06</u>

Disbursements made during Month:

Accounts Payable Checks

Withdrawals transfers to initiate new a/c's	\$0.00
---	--------

Total disbursements and charges: \$0.00

Cash Balance as shown by records: **\$1,000.06**

RECONCILIATION WITH BANK STATEMENT:

Balance per bank statement at end of month:	\$1,000.06
Less outstanding checks: (see schedule)	\$0.00
	<u>\$0.00</u>

Net balance in bank: \$1,000.06

Add:

Total available balance: **\$1,000.06**

Received by the board of trustees and entered as part of the minutes of the Board Meeting held on

This is to certify that the above cash balance is in agreement with my bank statement as reconciled.

Eric M. Hofmeister
Treasurer

BRENTWOOD PUBLIC LIBRARY

Treasurer's Monthly Report

GL 11-0701

5/1/2023

For The Period

TO

5/31/2023

Checking Account

HSBC xxx-xx751-8

Total available balance as reported at end of preceding period:

\$3,730.43

Receipts during Month:

From MMS #xxxxx7372	\$0.00
From Capital #xxx-xx7488	\$0.00
Misc Revenue	\$0.00
Interest	\$13.75

Total Receipts	<u>\$13.75</u>
Total Receipts and Opening Balance	\$8,435.61

Disbursements made during Month:

Accounts Payable Checks	\$0.00
0	\$0.00
Payroll #16	\$0.00
Payroll #17	\$0.00
Transfer	\$0.00
Retirement ACH	\$0.00
403 B ACH disbursement	\$4,550.00
0	\$0.00

Total disbursements and charges:

\$4,550.00

Cash Balance as shown by records:

\$3,885.61

RECONCILIATION WITH BANK STATEMENT:

Balance per bank statement at end of month:	\$3,885.61
Less outstanding checks: (see schedule)	\$0.00
Retirement disbursement	\$0.00

Net balance in bank: \$3,885.61

Add: **\$0.00**

Total available balance:

\$3,885.61

Received by the board of trustees and entered as part of the minutes of the Board Meeting held on **September 28, 2023**

This is to certify that the above cash balance is in agreement with my bank statement as reconciled.

Eric M. Hofmeister
Treasurer

BRENTWOOD PUBLIC LIBRARY

Treasurer's Monthly Report

GL 11-703

For The Period

5/1/2023

TO

5/31/2023

Money Market Savings

HSBC xxx-xx737-2

Total available balance as reported at end of preceding period:

\$478.02

Receipts during Month:

Real Propty Taxes	\$0.00	Suff Cty IDA	\$0.00
Book Fines	\$0.00	Vending machine	\$0.00
Video Fines	\$0.00	Printer Rev's	\$0.00
Book Bag Sales	\$0.00	Reference Copies	\$0.00
Lost Books	\$0.00	Photo Printing Rev	\$0.00
Lost Cards	\$0.00	Book Sales	\$0.00
Lost DVD	\$0.00	Rev Ck Fees	\$0.00
Interest Inc	\$1.25	PILOT / Levy	\$0.00
E-Rate Reimb	\$0.00	Refund bank fee	\$0.00
Attraction Ticktes	\$0.00	Deposits-adult prgm	\$0.00
WIFI Fines/Repl	-		
Headphones	\$0.00	Trans from Chking	\$0.00
Other Revenue	\$0.00	Unemployment Ins	\$0.00

Total Receipts			\$1.25
Reconciling items			
A/R			\$0.00
Rev Adj			\$0.00
Credit Card Fees			\$0.00
0			\$0.00
Total Receipts and Opening Balance			\$479.27

Disbursements made during Month:

To Checking Acct #xxx-xx751-8	\$0.00
To Pre-paid	\$0.00
Square JE 3/13/23	\$0.00

Total disbursements and charges:

\$0.00

Cash Balance as shown by records:

\$479.27

RECONCILIATION WITH BANK STATEMENT:

Balance per bank statement at end of month:	\$479.27
Less outstanding checks:	<u>\$0.00</u>
Net balance in bank:	\$479.27
Add Deposit in transit (2/28 Square)	<u>\$0.00</u>
<u>Total available balance:</u>	<u>\$479.27</u>

Received by the board of trustees and entered as part of the minutes of the Board Meeting held on **September 28, 2023**

This is to certify that the above cash balance is in agreement with my bank statement as reconciled.

Eric M. Hofmeister
Treasurer

BRENTWOOD PUBLIC LIBRARY

Treasurer's Monthly Report

GL 11-702

For The Period

5/1/2023

TO

5/31/2023

Pre-Paid Account

HSBC xxx-xx750-0

Total available balance as reported at end of preceding period: (opng bal) **\$2,477.50**
Receipts during Month:

<u>Date</u>	<u>Source</u>	<u>Amount</u>
	From cking 11-701	\$0.00
	Interest income	\$5.60

Total Receipts	\$5.60
Total Receipts and Opening Balance	\$2,483.10

Disbursements made during Month:

By checks : 0 1,355.79

Total disbursements and charges: **\$1,355.79**

Cash Balance as shown by records: 5/31/2023 **\$1,127.31**

RECONCILIATION WITH BANK STATEMENT:

Balance per bank statement at end of month: \$1,127.31
Less outstanding checks: 0 \$0.00

Net balance in bank: \$1,127.31
In transit 0

Total available balance: **\$1,127.31**

Received by the board of trustees and entered as part of the minutes of the Board Meeting held on **September 28, 2023**

This is to certify that the above cash balance is in agreement with my bank statement as reconciled.

Eric M. Hofmeister

Treasurer

BRENTWOOD PUBLIC LIBRARY

Treasurer's Monthly Report

GL 15-0704

5/1/2023

For The Period

TO

5/31/2023

**Special Bequest
HSBC xxx-xx749-6**

Total available balance as reported at end of preceding period:

\$103,581.43

Receipts during Month:

<u>Date</u>	<u>Source</u>	<u>Amount</u>
	Interest	\$259.58
	0	\$0.00

Total Receipts

\$259.58

Total Receipts and Opening Balance

\$103,841.01

Disbursements made during Month:

By checks :

0

\$0.00

Total disbursements and charges:

\$0.00

Cash Balance as shown by records:

\$103,841.01

RECONCILIATION WITH BANK STATEMENT:

Balance per bank statement at end of month:

\$103,841.01

Less outstanding checks:

\$0.00

Net balance in bank:

\$103,841.01

In transit

\$0.00

Total available balance:

\$103,841.01

Received by the board of trustees and
entered as part of the minutes of the
Board Meeting held on **September 28, 2023**

This is to certify that the
above cash balance is in
agreement with my bank
statement as reconciled.

Eric M. Hofmeister

Treasurer

BRENTWOOD PUBLIC LIBRARY

Treasurer's Monthly Report

GL 12-701

5/1/2023

For The Period

TO

5/31/2023

**Grant Account
HSBC xxx-xx752-6**

Total available balance as reported at end of preceding period:

\$43,738.58

Receipts during Month:

<u>Date</u>	<u>Source</u>	<u>Amount</u>
	Interest	\$110.50
		\$0.00

Total Receipts	\$ 110.50
Total Receipts and Opening Balance	\$43,849.08

Disbursements made during Month:

By checks : #1191 \$750.00

Total disbursements and charges: \$750.00

Cash Balance as shown by records: **\$43,099.08**

RECONCILIATION WITH BANK STATEMENT:

Balance per bank statement at end of month:	\$43,849.08
Less outstanding checks: #1191	\$750.00

Net balance in bank:	\$43,099.08
In transit	\$0.00

Total available balance: **\$43,099.08**

Received by the board of trustees and entered as part of the minutes of the Board Meeting held on **September 28, 2023**

This is to certify that the above cash balance is in agreement with my bank statement as reconciled.

Eric M. Hofmeister
Treasurer

BRENTWOOD PUBLIC LIBRARY

Treasurer's Monthly Report

GL 13-701

For The Period

5/1/2023

TO

5/31/2023

HSBC Cap'l Fund A/P cking

HSBC xxx-xx7488

Total available balance as reported at end of preceding period:

\$572,063.35

Receipts during Month:

<u>Date</u>	<u>Source</u>	<u>Amount</u>
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	Interest	\$1,433.61
	0	\$0.00

Total Receipts	\$1,433.61
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Total Receipts and Opening Balance	\$573,496.96
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Disbursements made during Month:

By Check	#1335	\$3,812.50
To fund PR 3/31/23		\$0.00

<u>Total disbursements and charges:</u>		<u>\$3,812.50</u>
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Cash Balance as shown by records:

\$569,684.46

RECONCILIATION WITH BANK STATEMENT:

Balance per bank statement at end of month:		\$573,496.96
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Less outstanding checks:	#1335	\$3,812.50
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Net balance in bank:		\$569,684.46
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In transit		<u>\$0.00</u>
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Total available balance:

\$569,684.46

Received by the board of trustees and
entered as part of the minutes of the
Board Meeting held on **September 28, 2023**

This is to certify that the
above cash balance is in
agreement with my bank
statement as reconciled.

Eric M. Hofmeister

Treasurer

BRENTWOOD PUBLIC LIBRARY
Treasurer's Monthly Report
For The Period
5/1/2023 TO 5/31/2023
M&T Peoples United Bank
#8834

11-704

Total available balance as reported at end of preceding period: \$482,653.24

Receipts during Month:

Real Propty Taxes	\$0.00	Suff Cty IDA	\$0.00
Book Fines	\$0.00	Vending machine	\$0.00
Video Fines	\$0.00	Printer Rev's	\$1,231.80
Book Bag Sales	\$0.00	Reference Copies	\$0.00
Lost Books	\$0.00	Photo Printing Rev	\$0.00
Lost Cards	\$0.00	Book Sales	\$0.00
Lost DVD	\$0.00	Rev Ck Fees	\$0.00
Interest Inc	\$0.00	PILOT/Levy	\$0.00
Gifts & Donations	\$0.00	Health Insurance	\$2,095.90
Town IDA	\$0.00	Dental & Vision	\$1,040.43
State Aid	\$0.00	Voided Checks	\$2,899.55

Total Receipts per rev report \$7,267.68

Reconciling items

A/R

Rev Adj

Credit Card Fees

Total Receipts and Opening Balance \$489,920.92

Disbursements made during Month:

To Checking Acct #xxx-xx751-8	
Accounts Payable Checks	\$163,104.53
Payroll #10	\$174,421.22
Payroll #	\$0.00
0	\$0.00

Total disbursements and charges: 337,525.75

Cash Balance as shown by records: \$152,395.17

RECONCILIATION WITH BANK STATEMENT:

Balance per bank statement at end of month:	\$170,716.86
Less outstanding checks:	(\$18,321.69)
Add Deposit in transit	<u>\$0.00</u>

Net balance in bank: \$152,395.17

Total available balance: \$152,395.17

Received by the board of trustees and entered as part of the minutes of the Board Meeting held on **9/28/2023**

This is to certify that the above cash balance is in agreement with my bank statement as reconciled.

Eric M. Hofmeister
Treasurer

BRENTWOOD PUBLIC LIBRARY
Treasurer's Monthly Report
For The Period
5/1/2023 TO 5/31/2023
NYCB Operating account
NYCB xxxxxx5936

GL 11-0710

Total available balance as reported at end of preceding period: **\$2,632,049.65**

Receipts during Month:

From Peoples a/c	\$0.00
School Check (April/May)	\$1,217,477.84
Interest	\$2,976.81
Total Receipts	<u>\$1,220,454.65</u>
Total Receipts and Opening Balance	<u>\$3,852,504.30</u>

Disbursements made during Month:

Accounts Payable Checks

A/P Disbursements	\$65,018.84
Transfer to Payroll a/c	\$200,000.00
Withdrawals transfers to initiate new a/c's	\$0.00

Total disbursements and charges: \$265,018.84

Cash Balance as shown by records: **\$3,587,485.46**

RECONCILIATION WITH BANK STATEMENT:

Balance per bank statement at end of month:	\$3,652,504.30
Less outstanding checks: (see schedule)	\$65,018.84

Net balance in bank: \$3,587,485.46

Add:

Total available balance: **\$3,587,485.46**

Received by the board of trustees and entered as part of the minutes of the Board Meeting held on **9/28/2023**

This is to certify that the above cash balance is in agreement with my bank statement as reconciled.

Eric M. Hofmeister
Treasurer

BRENTWOOD PUBLIC LIBRARY
Treasurer's Monthly Report
For The Period
5/1/2023 TO 5/31/2023
NYCB Payroll account
NYCB xxxxxx1618

GL 11-0711

Total available balance as reported at end of preceding period: 1,000.06

Receipts during Month:

Transfer from a/c 110710	200000
Interest	23.25
Misc.	0.22

Total Receipts	\$200,023.47
Total Receipts and Opening Balance	<u>\$201,023.53</u>

Disbursements made during Month:

Accounts Payable Checks

Withdrawals transfers to initiate new a/c's	-
Payroll	179,762.93
Retirement	8,008.56
403 b Deferred Comp	4,550.00
Reverse GJE	0.22

Total disbursements and charges: \$192,321.71

Cash Balance as shown by records: **\$8,701.82**

RECONCILIATION WITH BANK STATEMENT:

Balance per bank statement at end of month:	8,701.82
Less outstanding checks: (see schedule)	-
	-
	-
Net balance in bank:	<u>\$8,701.82</u>

Add:

Total available balance: **\$8,701.82**

Received by the board of trustees and
entered as part of the minutes of the
Board Meeting held on **9/28/2023**

This is to certify that the
above cash balance is in
agreement with my bank
statement as reconciled.

Eric M. Hofmeister
Treasurer

BRENTWOOD PUBLIC LIBRARY
Treasurer's Monthly Report
For The Period
5/1/2023 TO 5/31/2023
NYCB Discretionary account
NYCB xxxxxx1600

GL 11-0712

Total available balance as reported at end of preceding period: 1000.06

Receipts during Month:

Transfer from a/c 110710	-
Interest	0.48

Total Receipts	<u>\$0.48</u>
Total Receipts and Opening Balance	\$1,000.54

Disbursements made during Month:

Accounts Payable Checks	
Withdrawals transfers to initiate new a/c's	\$0.00

Total disbursements and charges: \$0.00

Cash Balance as shown by records: **\$1,000.54**

RECONCILIATION WITH BANK STATEMENT:

Balance per bank statement at end of month:	1,000.54
Less outstanding checks: (see schedule)	-

	-
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Net balance in bank:	1,000.54
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Add:

Total available balance: **\$1,000.54**

Received by the board of trustees and entered as part of the minutes of the Board Meeting held on **9/28/2023**

This is to certify that the above cash balance is in agreement with my bank statement as reconciled.

Eric M. Hofmeister
Treasurer

BRENTWOOD PUBLIC LIBRARY
Treasurer's Monthly Report
For The Period
5/1/2023 TO 5/31/2023
NYCB Saving account
NYCB xxxxxx1600

GL 11-0720

Total available balance as reported at end of preceding period:	1,391.79
Add adjustment to match G/L at 5/31	<u>264.23</u>
	1,656.02

Receipts during Month:

TOI Pilot	47,118.58	Head Phones	8.00
Book Fines	37.05	Faxes	30.00
Video Fines	69.00	Printer Revs	526.55
L. Fines other	32.99	Book bad sales	22.00
Lost Books	412.66	Interest	19.07
Lost Card	78.00	Health Insur	515.76
Lost Video	10.00	Dental & vision	281.66
Attraction Tkts	2,057.80		-
			-
			-
	49,816.08		1,403.04
			<u>51,219.12</u>
			<u>52,875.14</u>
			-
			-
Total Receipts			<u>\$0.00</u>
Total Receipts and Opening Balance			52,875.14

Disbursements made during Month:
Accounts Payable Checks

Credit card fees	120.14
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<u>Total disbursements and charges:</u>	<u>\$120.14</u>
---	-----------------

<u>Cash Balance as shown by records:</u>	<u>\$52,755.00</u>
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RECONCILIATION WITH BANK STATEMENT:

Balance per bank statement at end of month:	52,745.58
Less outstanding checks: (see schedule)	-

Net balance in bank:	<u>52,745.58</u>
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Add: 5/31/23 Square	<u>9.42</u>
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Total available balance:	<u>52,755.00</u>
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Received by the board of trustees and entered as part of the minutes of the Board Meeting held on **9/28/2023**

This is to certify that the above cash balance is in agreement with my bank statement as reconciled.

Eric M. Hofmeister
Treasurer

BRENTWOOD PUBLIC LIBRARY
Treasurer's Monthly Report
For The Period
5/1/2023 TO 5/31/2023
NYCB Capital Fund account
NYCB xxxxxx0850

GL 13-0702

Total available balance as reported at end of preceding period: 1000.06

Receipts during Month:

Transfer from a/c 110710	0
Interest	0.48

Total Receipts	\$0.48
Total Receipts and Opening Balance	\$1,000.54

Disbursements made during Month:

Accounts Payable Checks	\$0.00
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Withdrawals transfers to initiate new a/c's	\$0.00
---	--------

Total disbursements and charges: \$0.00

Cash Balance as shown by records: \$1,000.54

RECONCILIATION WITH BANK STATEMENT:

Balance per bank statement at end of month:	1,000.54
Less outstanding checks: (see schedule)	-

Net balance in bank: 1,000.54

Add: -

Total available balance: 1,000.54

Received by the board of trustees and entered as part of the minutes of the Board Meeting held on **9/28/2023**

This is to certify that the above cash balance is in agreement with my bank statement as reconciled.

Eric M. Hofmeister
Treasurer

BRENTWOOD PUBLIC LIBRARY
Treasurer's Monthly Report
For The Period
5/1/2023 TO 5/31/2023
NYCB Grant Fund account
NYCB xxxxxx0719

GL 12-0702

Total available balance as reported at end of preceding period:	1,000.06
<hr/>	
Receipts during Month:	
Transfer from a/c 110710	-
Interest	0.48
Total Receipts	0.48
Total Receipts and Opening Balance	1,000.54
<hr/>	
Disbursements made during Month:	
Accounts Payable Checks	-
Withdrawals transfers to initiate new a/c's	-
<u>Total disbursements and charges:</u>	-
<u>Cash Balance as shown by records:</u>	1,000.54
RECONCILIATION WITH BANK STATEMENT:	
Balance per bank statement at end of month:	1,000.54
Less outstanding checks: (see schedule)	-
Net balance in bank:	1,000.54
<hr/>	
Add:	-
<u>Total available balance:</u>	1,000.54
<hr/>	

Received by the board of trustees and entered as part of the minutes of the Board Meeting held on **9/28/2023**

This is to certify that the above cash balance is in agreement with my bank statement as reconciled.

Eric M. Hofmeister
Treasurer

BRENTWOOD PUBLIC LIBRARY
Treasurer's Monthly Report
For The Period
5/1/2023 TO 5/31/2023
NYCB Special Bequest account
NYCB xxxxxx1121

GL 15-0705

Total available balance as reported at end of preceding period: 1,000.06

Receipts during Month:

Transfer from a/c 110710	-
Interest	0.48

Total Receipts	<u>0.48</u>
Total Receipts and Opening Balance	1,000.54

Disbursements made during Month:
Accounts Payable Checks

Withdrawals transfers to initiate new a/c's	-
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Total disbursements and charges: -

Cash Balance as shown by records: 1,000.54

RECONCILIATION WITH BANK STATEMENT:

Balance per bank statement at end of month:	1,000.54
Less outstanding checks: (see schedule)	-
	-

Net balance in bank: 1,000.54

Add:

Total available balance: 1,000.54

Received by the board of trustees and entered as part of the minutes of the Board Meeting held on **9/28/2023**

This is to certify that the above cash balance is in agreement with my bank statement as reconciled.

Eric M. Hofmeister
Treasurer

BRENTWOOD PUBLIC LIBRARY

Treasurer's Monthly Report

GL 11-0701

6/1/2023

For The Period

TO

6/30/2023

Checking Account

HSBC xxx-xx751-8

Total available balance as reported at end of preceding period:

\$3,885.61

Receipts during Month:

From MMS #xxxxx7372	\$0.00
From Capital #xxx-xx7488	\$0.00
Misc Revenue	\$1,703.51
From M&T #8834	\$6,504.19
Interest	\$0.09

Total Receipts	<u>\$8,207.79</u>
Total Receipts and Opening Balance	<u>\$12,093.40</u>

Disbursements made during Month:

Accounts Payable Checks \$12,093.40

0	\$0.00
Payroll #16	\$0.00
Payroll #17	\$0.00
Transfer	\$0.00
Retirement ACH	\$0.00
403 B ACH disbursement	\$0.00
0	\$0.00

Total disbursements and charges:

\$12,093.40

Cash Balance as shown by records:

\$0.00

RECONCILIATION WITH BANK STATEMENT:

Balance per bank statement at end of month:	\$0.00
Less outstanding checks: (see schedule)	\$0.00
Retirement disbursement	\$0.00

Net balance in bank: \$0.00

Add: \$0.00

Total available balance:

\$0.00

Received by the board of trustees and entered as part of the minutes of the Board Meeting held on **September 28, 2023**

This is to certify that the above cash balance is in agreement with my bank statement as reconciled.

Eric M. Hofmeister
Treasurer

BRENTWOOD PUBLIC LIBRARY

Treasurer's Monthly Report

GL 11-703

For The Period

6/1/2023

TO

6/30/2023

Money Market Savings

HSBC xxx-xx737-2

Total available balance as reported at end of preceding period:

\$479.27

Receipts during Month:

Real Propty Taxes	\$0.00	Suff Cty IDA	\$0.00
Book Fines	\$0.00	Vending machine	\$0.00
Video Fines	\$0.00	Printer Rev's	\$0.00
Book Bag Sales	\$0.00	Reference Copies	\$0.00
Lost Books	\$0.00	Photo Printing Rev	\$0.00
Lost Cards	\$0.00	Book Sales	\$0.00
Lost DVD	\$0.00	Rev Ck Fees	\$0.00
Interest Inc	\$0.81	PILOT / Levy	\$0.00
E-Rate Reimb	\$0.00	Refund bank fee	\$0.00
Attraction Ticktes	\$0.00	Deposits-adult prgm	\$0.00
WIFI Fines/Repl	-		
Headphones	\$0.00	Trans from Chking	\$0.00
Other Revenue	\$0.00	Unemployment Ins	\$0.00

Total Receipts		\$0.81
Reconciling items		
A/R		\$0.00
Rev Adj		\$0.00
Credit Card Fees		\$0.00
0		\$0.00
Total Receipts and Opening Balance		\$480.08

Disbursements made during Month:

To Checking Acct #xxx-xx751-8	\$480.08
To Pre-paid	\$0.00
Square JE 3/13/23	\$0.00

Total disbursements and charges:

\$480.08

Cash Balance as shown by records:

\$0.00

RECONCILIATION WITH BANK STATEMENT:

Balance per bank statement at end of month:	\$0.00
Less outstanding checks:	<u>\$0.00</u>
Net balance in bank:	\$0.00
Add Deposit in transit (2/28 Square)	<u>\$0.00</u>

Total available balance:

\$0.00

Received by the board of trustees and entered as part of the minutes of the Board Meeting held on **September 28, 2023**

This is to certify that the above cash balance is in agreement with my bank statement as reconciled.

Eric M. Hofmeister
Treasurer

BRENTWOOD PUBLIC LIBRARY

Treasurer's Monthly Report

GL 11-702

6/1/2023

For The Period

TO

6/30/2023

**Pre-Paid Account
HSBC xxx-xx750-0**

Total available balance as reported at end of preceding period:

(opng bal)

\$1,127.31

Receipts during Month:

Date

Source

Amount

From cking 11-701
Interest income

\$0.00
\$1.91

Total Receipts

\$1.91

Total Receipts and Opening Balance

\$1,129.22

Disbursements made during Month:

By checks :

#1396

0

1,127.31

Transfer to 110701

1.91

Total disbursements and charges:

\$1,129.22

Cash Balance as shown by records:

6/30/2023

\$0.00

RECONCILIATION WITH BANK STATEMENT:

Balance per bank statement at end of month:

\$0.00

Less outstanding checks:

0

\$0.00

Net balance in bank:

\$0.00

In transit

0

Total available balance:

\$0.00

Received by the board of trustees and
entered as part of the minutes of the
Board Meeting held on **September 28, 2023**

This is to certify that the
above cash balance is in
agreement with my bank
statement as reconciled.

Eric M. Hofmeister

Treasurer

BRENTWOOD PUBLIC LIBRARY

Treasurer's Monthly Report

GL 15-0704

For The Period

6/1/2023

TO

6/30/2023

**Special Bequest
HSBC xxx-xx749-6**

Total available balance as reported at end of preceding period:

\$103,841.01

Receipts during Month:

<u>Date</u>	<u>Source</u>	<u>Amount</u>
	Interest	\$175.87
	0	\$0.00

Total Receipts

\$175.87

Total Receipts and Opening Balance

\$104,016.88

Disbursements made during Month:

By checks :

Close out trans to NYCB #5936	\$103,841.01
Close out trans to HSBC # 7518	\$175.87

Total disbursements and charges:

\$104,016.88

Cash Balance as shown by records:

\$0.00

RECONCILIATION WITH BANK STATEMENT:

Balance per bank statement at end of month:

\$0.00

Less outstanding checks:

\$0.00

Net balance in bank:

\$0.00

In transit

\$0.00

Total available balance:

\$0.00

Received by the board of trustees and
entered as part of the minutes of the
Board Meeting held on **September 28, 2023**

This is to certify that the
above cash balance is in
agreement with my bank
statement as reconciled.

Eric M. Hofmeister

Treasurer

BRENTWOOD PUBLIC LIBRARY

Treasurer's Monthly Report

GL 12-701

6/1/2023

For The Period

TO

6/30/2023

**Grant Account
HSBC xxx-xx752-6**

Total available balance as reported at end of preceding period:

\$43,099.08

Receipts during Month:

<u>Date</u>	<u>Source</u>	<u>Amount</u>
	Interest	\$73.86
		\$0.00

Total Receipts	\$ 73.86
Total Receipts and Opening Balance	<u>\$43,172.94</u>

Disbursements made during Month:

By checks :	#1192	\$43,099.08
	transfer to HSBC #7518	\$73.86

Total disbursements and charges: \$43,172.94

Cash Balance as shown by records: **\$0.00**

RECONCILIATION WITH BANK STATEMENT:

Balance per bank statement at end of month:		\$0.00
Less outstanding checks:	#	<u>\$0.00</u>

Net balance in bank:		\$0.00
In transit		<u>\$0.00</u>

Total available balance: **\$0.00**

Received by the board of trustees and
entered as part of the minutes of the
Board Meeting held on **September 28, 2023**

This is to certify that the
above cash balance is in
agreement with my bank
statement as reconciled.

Eric M. Hofmeister
Treasurer

BRENTWOOD PUBLIC LIBRARY

Treasurer's Monthly Report

GL 13-701

For The Period

6/1/2023

TO

6/30/2023

HSBC Cap'l Fund A/P cking

HSBC xxx-xx7488

Total available balance as reported at end of preceding period:

\$569,684.46

Receipts during Month:

<u>Date</u>	<u>Source</u>	<u>Amount</u>
-------------	---------------	---------------

	Interest	\$965.17
	0	\$0.00

Total Receipts	\$965.17
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Total Receipts and Opening Balance	\$570,649.63
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Disbursements made during Month:

By Check	#1336	\$569,684.46
Transfer to 110701		\$965.17

<u>Total disbursements and charges:</u>	<u>\$570,649.63</u>
---	---------------------

Cash Balance as shown by records:

\$0.00

RECONCILIATION WITH BANK STATEMENT:

Balance per bank statement at end of month:		\$0.00
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Less outstanding checks:	#	\$0.00
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Net balance in bank:	\$0.00
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In transit	<u>\$0.00</u>
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Total available balance:

\$0.00

Received by the board of trustees and entered as part of the minutes of the Board Meeting held on **September 28, 2023**

This is to certify that the above cash balance is in agreement with my bank statement as reconciled.

Eric M. Hofmeister

Treasurer

BRENTWOOD PUBLIC LIBRARY

Treasurer's Monthly Report

11-704

For The Period

6/1/2023

TO

6/30/2023

M&T Peoples United Bank

#8834

Total available balance as reported at end of preceding period:

\$152,395.17

Receipts during Month:

Real Propty Taxes	\$0.00	Suff Cty IDA	\$0.00
Book Fines	\$0.00	Vending machine	\$0.00
Video Fines	\$0.00	Printer Rev's	\$1,031.00
Book Bag Sales	\$0.00	Reference Copies	\$0.00
Lost Books	\$0.00	Photo Printing Rev	\$0.00
Lost Cards	\$0.00	Book Sales	\$0.00
Fax Rev's	\$0.00	Retiree Checks	\$0.00
USB (flashdrive)	\$0.00	Trans from SBF	\$0.00
Gifts & Donations	\$20.00	Health Insurance	\$0.00
Town IDA	\$0.00	Dental & Vision	\$0.00
State Aid	\$0.00	Voided Checks	\$0.00

Total Receipts per rev report

\$1,051.00

Reconciling items

A/R

Rev Adj

Credit Card Fees

0

\$0.00

0

\$0.00

Total Receipts and Opening Balance

\$153,446.17

Disbursements made during Month:

To Checking Acct #xxx-xx751-8	\$6,504.19
Accounts Payable Checks	\$0.00
Payroll #10	\$0.00
Payroll #	\$0.00
0	\$0.00

Total disbursements and charges:

6,504.19

Cash Balance as shown by records:

\$146,941.98

RECONCILIATION WITH BANK STATEMENT:

Balance per bank statement at end of month:

\$150,696.96

Less outstanding checks:

(\$3,754.98)

Add Deposit in transit

\$0.00

Net balance in bank:

\$146,941.98

Total available balance:

\$146,941.98

Received by the board of trustees and entered as part of the minutes of the Board Meeting held on **9/28/2023**

This is to certify that the above cash balance is in agreement with my bank statement as reconciled.

Eric M. Hoffmeister
Treasurer

BRENTWOOD PUBLIC LIBRARY
Treasurer's Monthly Report
For The Period
6/1/2023 TO 6/30/2023
NYCB Operating account
NYCB xxxxxx5936

GL 11-0710

Total available balance as reported at end of preceding period: **\$3,587,485.46**

Receipts during Month:

Transfer from HSCB a/c's (close out)	\$722,116.74
Transfer from Savings	\$60,000.00
Transfer from Payroll	\$190,000.00
Interest	\$1,358.17
Total Receipts	<u>\$973,474.91</u>
Total Receipts and Opening Balance	\$4,560,960.37

Disbursements made during Month:

Accounts Payable Checks	\$383,677.28
Transfer to Capital	\$3,467,483.68
Transfer to Payroll a/c	\$572,250.44
Transfer to Grant a/c	\$3,200.00
Transfer to Special Beq	\$103,016.88

Total disbursements and charges: \$4,529,628.28

Cash Balance as shown by records: **\$31,332.09**

RECONCILIATION WITH BANK STATEMENT:

Balance per bank statement at end of month:	\$113,591.84
Less outstanding checks: (see schedule)	\$82,259.75

Net balance in bank: \$31,332.09

Add:

Total available balance: **\$31,332.09**

Received by the board of trustees and
entered as part of the minutes of the
Board Meeting held on **9/28/2023**

This is to certify that the
above cash balance is in
agreement with my bank
statement as reconciled.

Eric M. Hofmeister
Treasurer

BRENTWOOD PUBLIC LIBRARY
Treasurer's Monthly Report
For The Period
6/1/2023 TO 6/30/2023
NYCB Payroll account
NYCB xxxxxx1618

GL 11-0711

Total available balance as reported at end of preceding period: 8,701.82

Receipts during Month:

Transfer from a/c 110710	572,250.44	
Interest	25.41	
Misc.	-	
Total Receipts		<u>\$572,275.85</u>
Total Receipts and Opening Balance		\$580,977.67

Disbursements made during Month:
Accounts Payable Checks

Withdrawals transfers to initiate new a/c's	-	
Payroll #12	175,746.85	
Payroll #13	168,849.67	
Retirement	7,875.17	
403 b Deferred Comp	28,770.55	
Transfer to 110710	190,000.00	

Total disbursements and charges: \$571,242.24

Cash Balance as shown by records: **\$9,735.43**

RECONCILIATION WITH BANK STATEMENT:

Balance per bank statement at end of month:		9,735.43
Less outstanding checks: (see schedule)		-
		-
Net balance in bank:		\$9,735.43

Add:

Total available balance: **\$9,735.43**

Received by the board of trustees and entered as part of the minutes of the Board Meeting held on **9/28/2023**

This is to certify that the above cash balance is in agreement with my bank statement as reconciled.

Eric M. Hofmeister
Treasurer

BRENTWOOD PUBLIC LIBRARY
Treasurer's Monthly Report
For The Period
6/1/2023 TO 6/30/2023
NYCB Discretionary account
NYCB xxxxxx1600

GL 11-0712

Total available balance as reported at end of preceding period: **1,000.54**

Receipts during Month:

Transfer from a/c 110710	-
Interest	0.38

Total Receipts	<u>\$0.38</u>
Total Receipts and Opening Balance	\$1,000.92

Disbursements made during Month:

Accounts Payable Checks	\$216.08
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Withdrawals transfers to initiate new a/c's	\$0.00
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Total disbursements and charges:	<u>\$216.08</u>
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Cash Balance as shown by records:	<u>\$784.84</u>
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RECONCILIATION WITH BANK STATEMENT:

Balance per bank statement at end of month:	878.67
Less outstanding checks: (see schedule)	93.83

-

-

Net balance in bank:	784.84
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Add:

<u>Total available balance:</u>	<u>\$784.84</u>
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Received by the board of trustees and entered as part of the minutes of the Board Meeting held on **9/28/2023**

This is to certify that the above cash balance is in agreement with my bank statement as reconciled.

Eric M. Hofmeister
Treasurer

BRENTWOOD PUBLIC LIBRARY
Treasurer's Monthly Report
For The Period
6/1/2023 TO 6/30/2023
NYCB Saving account
NYCB xxxxxx1600

GL 11-0720

Total available balance as reported at end of preceding period:	52,755.00
0	-
	52,755.00

Receipts during Month:

Real Prop Tax	608,738.88	Head Phones	4.00
Book Fines	6.20	Faxes	43.50
Video Fines	-	Printer Revs	422.00
USB Drive sales	16.00	Book bad sales	16.00
Lost Books	496.93	Interest	138.70
Lost Card	92.38	Health Insur	3,344.87
Lost Video	56.95	Dental & vision	2,203.81
Attraction Tkts	2,363.85		-
	-		-
	658,889.78		6,217.20
			665,106.98
			717,861.98
			-
			-
Total Receipts			\$0.00
Total Receipts and Opening Balance			717,861.98

Disbursements made during Month:
Accounts Payable Checks

Credit card fees	120.25
Returned checks	1,285.63
Transfer to #5936	60,000.00

Total disbursements and charges: \$61,405.88

Cash Balance as shown by records: **\$656,456.10**

RECONCILIATION WITH BANK STATEMENT:

Balance per bank statement at end of month:	656,456.10
Less outstanding checks: (see schedule)	-
Net balance in bank:	656,456.10
Add:	0
Total available balance:	656,456.10

Received by the board of trustees and entered as part of the minutes of the Board Meeting held on **9/28/2023**

This is to certify that the above cash balance is in agreement with my bank statement as reconciled.

Eric M. Hofmeister
Treasurer

BRENTWOOD PUBLIC LIBRARY
Treasurer's Monthly Report
For The Period
6/1/2023 TO 6/30/2023
NYCB Capital Fund account
NYCB xxxxxx0850

GL 13-0702

Total available balance as reported at end of preceding period: 1000.54

Receipts during Month:

Transfer from a/c 110710	3467483.68
Interest	47.91

Total Receipts	<u>\$3,467,531.59</u>
Total Receipts and Opening Balance	<u>\$3,468,532.13</u>

Disbursements made during Month:		
Accounts Payable Checks	#1501	\$1,897.50

Withdrawals transfers to initiate new a/c's	\$0.00
---	--------

Total disbursements and charges:	<u>\$1,897.50</u>
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Cash Balance as shown by records:	<u>\$3,466,634.63</u>
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RECONCILIATION WITH BANK STATEMENT:

Balance per bank statement at end of month:	3,468,532.13
Less outstanding checks:	1,897.50

Net balance in bank:	<u>3,466,634.63</u>
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Add:	-
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Total available balance:	<u>3,466,634.63</u>
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Received by the board of trustees and entered as part of the minutes of the Board Meeting held on **9/28/2023**

This is to certify that the above cash balance is in agreement with my bank statement as reconciled.

Eric M. Hofmeister
Treasurer

BRENTWOOD PUBLIC LIBRARY
 Treasurer's Monthly Report
 For The Period
 6/1/2023 TO 6/30/2023
NYCB Grant Fund account
 NYCB xxxxxx0719

GL 12-0702

Total available balance as reported at end of preceding period: 1,000.54

Receipts during Month:

Transfer from a/c 110710		3,200.00
Interest		1.03

Total Receipts		3,201.03
Total Receipts and Opening Balance		<u>4,201.57</u>

Disbursements made during Month:

Accounts Payable Checks		\$3,200.00	-
Withdrawals transfers to initiate new a/c's		-	

Total disbursements and charges: 3,200.00

Cash Balance as shown by records: 1,001.57

RECONCILIATION WITH BANK STATEMENT:

Balance per bank statement at end of month:		1,001.57	
Less outstanding checks: (see schedule)			-

Net balance in bank: 1,001.57

Add: -

Total available balance: 1,001.57

Received by the board of trustees and entered as part of the minutes of the Board Meeting held on **9/28/2023**

This is to certify that the above cash balance is in agreement with my bank statement as reconciled.

Eric M. Hofmeister
Treasurer

BRENTWOOD PUBLIC LIBRARY
Treasurer's Monthly Report
For The Period
6/1/2023 TO 6/30/2023
NYCB Special Bequest account
NYCB xxxxxx1121

GL 15-0705

Total available balance as reported at end of preceding period: 1,000.54

Receipts during Month:

Transfer from a/c 110710	-
Interest	1.82

Total Receipts	<u>1.82</u>
Total Receipts and Opening Balance	1,002.36

Disbursements made during Month:

Accounts Payable Checks

Withdrawals transfers to initiate new a/c's	-
---	---

Total disbursements and charges: -

Cash Balance as shown by records: 1,002.36

RECONCILIATION WITH BANK STATEMENT:

Balance per bank statement at end of month:	104,019.24
Less outstanding checks: (see schedule)	-
Deposit transfer recorded on books in July	103,016.88

Net balance in bank: 1,002.36

Add:

Total available balance: 1,002.36

Received by the board of trustees and entered as part of the minutes of the Board Meeting held on **9/28/2023**

This is to certify that the above cash balance is in agreement with my bank statement as reconciled.

Eric M. Hofmeister
Treasurer

BRENTWOOD PUBLIC LIBRARY
Treasurer's Monthly Report
For The Period
7/1/2023 TO 7/31/2023
M&T Peoples United Bank
#8834

11-704

Total available balance as reported at end of preceding period: \$146,941.98

Receipts during Month:

Real Propty Taxes	\$0.00	Suff Cty IDA	\$0.00
Book Fines	\$0.00	Vending machine	\$0.00
Video Fines	\$0.00	Printer Rev's	\$1,051.00
Book Bag Sales	\$0.00	Reference Copies	\$0.00
Lost Books	\$0.00	Photo Printing Rev	\$0.00
Lost Cards	\$0.00	Book Sales	\$0.00
Lost DVD	\$0.00	Rev Ck Fees	\$0.00
Interest Inc	\$0.00	PILOT/Levy	\$0.00
E-Rate Reimb	\$0.00	Refund bank fee	\$0.00
USB (flashdrive)	\$0.00	Trans from SBF	\$0.00
Gifts & Donations	\$0.00	Health Insurance	\$0.00
Town IDA	\$0.00	Dental & Vision	\$0.00
State Aid	\$0.00	Voided Checks	\$0.00

Total Receipts per rev report \$1,051.00

Reconciling items

A/R

Rev Adj

Credit Card Fees

Total Receipts and Opening Balance \$147,992.98

Disbursements made during Month:

To Checking Acct #xxx-xx751-8	\$0.00
Accounts Payable Checks	\$110,529.60
Payroll #10	\$0.00
Payroll #	\$0.00
0	\$0.00

Total disbursements and charges: 110,529.60

Cash Balance as shown by records: **\$37,463.38**

RECONCILIATION WITH BANK STATEMENT:

Balance per bank statement at end of month:	\$43,836.56
Less outstanding checks:	(\$6,373.18)
Add Deposit in transit	<u>\$0.00</u>

Net balance in bank: \$37,463.38

Total available balance: **\$37,463.38**

Received by the board of trustees and
entered as part of the minutes of the
Board Meeting held on **9/28/2023**

This is to certify that the
above cash balance is in
agreement with my bank
statement as reconciled.

Eric M. Hoffmeister
Treasurer

BRENTWOOD PUBLIC LIBRARY
Treasurer's Monthly Report
For The Period
7/1/2023 TO 7/31/2023
NYCB Operating account
NYCB xxxxxx5936

GL 11-0710

Total available balance as reported at end of preceding period: **\$31,332.09**

Receipts during Month:

Transfer from Discretionary	\$400.00
Transfer from Savings	\$296,267.91
Transfer from Payroll	\$0.00
Interest	\$46.76
Total Receipts	<u>\$296,714.67</u>
Total Receipts and Opening Balance	\$328,046.76

Disbursements made during Month:

Accounts Payable Checks \$199,835.37

Transfer to Capital	\$0.00
Transfer to Payroll a/c	\$108,000.00
Transfer to Grant a/c	\$0.00
Transfer to Special Beq	\$0.00

Total disbursements and charges: \$307,835.37

Cash Balance as shown by records: **\$20,211.39**

RECONCILIATION WITH BANK STATEMENT:

Balance per bank statement at end of month:	\$221,190.05
Less outstanding checks: (see schedule)	\$200,978.66

Net balance in bank: \$20,211.39

Add:

Total available balance: **\$20,211.39**

Received by the board of trustees and
entered as part of the minutes of the
Board Meeting held on **9/28/2023**

This is to certify that the
above cash balance is in
agreement with my bank
statement as reconciled.

Eric M. Hofmeister
Treasurer

BRENTWOOD PUBLIC LIBRARY
Treasurer's Monthly Report
For The Period
7/1/2023 TO 7/31/2023
NYCB Payroll account
NYCB xxxxxx1618

GL 11-0711

Total available balance as reported at end of preceding period: **9,735.43**

Receipts during Month:

Transfer from a/c 110710	108,000.00
Interest	10.39
Transfer from a/c 110720	256,135.41
Transfer from a/c 110712	2,500.00

Total Receipts	<u>\$366,645.80</u>
Total Receipts and Opening Balance	<u>\$376,381.23</u>

Disbursements made during Month:
Accounts Payable Checks

Withdrawals transfers to initiate new a/c's	-
Payroll #14	169,897.05
Payroll #15	184,415.73
Retirement	8,048.04
403 b Deferred Comp	9,300.00
Transfer to 110710	-

Total disbursements and charges: \$371,660.82

Cash Balance as shown by records: **\$4,720.41**

RECONCILIATION WITH BANK STATEMENT:

Balance per bank statement at end of month:	4,720.41
Less outstanding checks: (see schedule)	-
	-
	-
Net balance in bank:	<u>\$4,720.41</u>

Add:

Total available balance: **\$4,720.41**

Received by the board of trustees and entered as part of the minutes of the Board Meeting held on **9/28/2023**

This is to certify that the above cash balance is in agreement with my bank statement as reconciled.

Eric M. Hofmeister
Treasurer

BRENTWOOD PUBLIC LIBRARY
Treasurer's Monthly Report
For The Period
7/1/2023 TO 7/31/2023
NYCB Discretionary account
NYCB xxxxxx1600

GL 11-0712

Total available balance as reported at end of preceding period: **784.84**

Receipts during Month:

Transfer from a/c 110720	5,115.16
Interest	0.96

Total Receipts	<u>\$5,116.12</u>
Total Receipts and Opening Balance	<u>\$5,900.96</u>

Disbursements made during Month:

Accounts Payable Checks	\$91.95
-------------------------	---------

Transfer to P/R ac	\$2,500.00
Transfer to Gen'l 110710	\$400.00

Total disbursements and charges: \$2,991.95

Cash Balance as shown by records: **\$2,909.01**

RECONCILIATION WITH BANK STATEMENT:

Balance per bank statement at end of month:	2,909.01
Less outstanding checks: (see schedule)	-

Net balance in bank: 2,909.01

Add:

Total available balance: **\$2,909.01**

Received by the board of trustees and
entered as part of the minutes of the
Board Meeting held on **9/28/2023**

This is to certify that the
above cash balance is in
agreement with my bank
statement as reconciled.

Eric M. Hofmeister
Treasurer

BRENTWOOD PUBLIC LIBRARY
Treasurer's Monthly Report
For The Period
7/1/2023 TO 7/31/2023
NYCB Saving account
NYCB xxxxxx1600

GL 11-0720

Total available balance as reported at end of preceding period:	656,456.10
0	-
	656,456.10

Receipts during Month:

Real Prop Tax	626,746.67	Head Phones	2.00	
Book Fines	25.10	Faxes	55.20	
Video Fines	29.99	Printer Revs	742.90	
USB Drive sales	-	Book bag sales	27.00	
Lost Books	205.38	Interest	833.23	
Lost Card	88.00	Health Insur	4,266.43	
Lost Video	108.81	Dental & vision	3,706.00	
Attraction Tkts	4,624.10	Bank fees	20.00	
		Transfer HSBC	1,224.33	
			-	
	631,828.05		10,879.09	
				642,707.14
				1,299,163.24
				-
				-
				\$0.00
Total Receipts				1,299,163.24
Total Receipts and Opening Balance				

Disbursements made during Month:

Accounts Payable Checks

Credit card fees	186.19
Refunds	122.05
Transfers out	577,518.48
Returned chk and bank fee	629.00

Total disbursements and charges: \$578,455.72

Cash Balance as shown by records: **\$720,707.52**

RECONCILIATION WITH BANK STATEMENT:

Balance per bank statement at end of month:	720,591.20
Less outstanding checks: (see schedule)	-

Net balance in bank: 720,591.20

Add: 116.32

Total available balance: 720,707.52

Received by the board of trustees and entered as part of the minutes of the Board Meeting held on **9/28/2023**

This is to certify that the above cash balance is in agreement with my bank statement as reconciled.

Eric M. Hofmeister
Treasurer

BRENTWOOD PUBLIC LIBRARY
Treasurer's Monthly Report
For The Period
7/1/2023 TO 7/31/2023
NYCB Capital Fund account
NYCB xxxxxx0850

GL 13-0702

Total available balance as reported at end of preceding period: **3466634.63**

Receipts during Month:

Transfer from a/c 110710 -
Interest 1,472.77

Total Receipts \$1,472.77
Total Receipts and Opening Balance \$3,468,107.40

Disbursements made during Month:
Accounts Payable Checks #1502-1504 \$26,128.86
Withdrawals transfers to initiate new a/c's \$0.00

Total disbursements and charges: \$26,128.86

Cash Balance as shown by records: **\$3,441,978.54**

RECONCILIATION WITH BANK STATEMENT:

Balance per bank statement at end of month: 3,468,107.40
Less outstanding checks: 26,128.86

Net balance in bank: 3,441,978.54

Add: -

Total available balance: 3,441,978.54

Received by the board of trustees and
entered as part of the minutes of the
Board Meeting held on **9/28/2023**

This is to certify that the
above cash balance is in
agreement with my bank
statement as reconciled.

Eric M. Hofmeister
Treasurer

BRENTWOOD PUBLIC LIBRARY
Treasurer's Monthly Report
For The Period
7/1/2023 TO 7/31/2023
NYCB Grant Fund account
NYCB xxxxxx0719

GL 12-0702

Total available balance as reported at end of preceding period:		1,001.57
		<hr/>
Receipts during Month:		
Transfer from a/c 110720	20,000.00	
Interest	2.62	
Total Receipts		20,002.62
Total Receipts and Opening Balance		<hr/> 21,004.19
Disbursements made during Month:		
Accounts Payable Checks	\$2,000.00	-
Withdrawals transfers to initiate new a/c's	-	
 <u>Total disbursements and charges:</u>		 2,000.00
<u>Cash Balance as shown by records:</u>		<hr/> 19,004.19
RECONCILIATION WITH BANK STATEMENT:		
Balance per bank statement at end of month:		21,004.19
Less outstanding checks: (see schedule)		2,000.00
Net balance in bank:		<hr/> 19,004.19
 Add:		 -
<u>Total available balance:</u>		<hr/> 19,004.19

Received by the board of trustees and entered as part of the minutes of the Board Meeting held on **9/28/2023**

This is to certify that the above cash balance is in agreement with my bank statement as reconciled.

Eric M. Hofmeister
Treasurer

BRENTWOOD PUBLIC LIBRARY
Treasurer's Monthly Report
For The Period
7/1/2023 TO 7/31/2023
NYCB Special Bequest account
NYCB xxxxxx1121

GL 15-0705

Total available balance as reported at end of preceding period: 1,002.36

Receipts during Month:

Transfer from a/c 110710	103,016.88
Interest	44.18

Total Receipts	<u>103,061.06</u>
Total Receipts and Opening Balance	104,063.42

Disbursements made during Month:

Accounts Payable Checks

Withdrawals transfers to initiate new a/c's	-
---	---

Total disbursements and charges: -

Cash Balance as shown by records: **104,063.42**

RECONCILIATION WITH BANK STATEMENT:

Balance per bank statement at end of month:	104,063.42
Less outstanding checks: (see schedule)	-
0	-

Net balance in bank: 104,063.42

Add:

Total available balance: **104,063.42**

Received by the board of trustees and entered as part of the minutes of the Board Meeting held on **9/28/2023**

This is to certify that the above cash balance is in agreement with my bank statement as reconciled.

Eric M. Hofmeister
Treasurer

BRENTWOOD PUBLIC LIBRARY - GENERAL FUND

Revenues & Expenditures (unaudited)

	Month of June 2023		Fiscal Year-to-Date : July 1, 2022 to June 30, 2023			
	Actual	Percent	Actual	Budget	Difference	Percent
Revenue						
119801 · Local Public Funds	\$ 655,858.47	100%	\$ 7,870,246.38	\$ 7,829,867.00	\$ 40,379.38	101%
119810 · Library Fines & Charges	\$ 651.46	100%	\$ 7,245.19	\$ -	\$ 7,245.19	100%
119821 · Other Receipts	\$ 3,928.67	100%	\$ 43,799.35	\$ 25,000.00	\$ 18,799.35	175%
119831 · Federal & State Aid	\$ -	0%	\$ 34,948.60	\$ 25,000.00	\$ 9,948.60	140%
119908 · Interest Income	\$ 1,532.09	100%	\$ 6,890.72	\$ -	\$ 6,890.72	100%
119916 · Gifts & Donations	\$ 20.00	100%	\$ 1,627.56	\$ -	\$ 1,627.56	100%
Total Revenues	\$ 661,990.69	100%	\$ 7,964,757.80	\$ 7,879,867.00	\$ 84,890.80	101%
Expenditures						
110140 · Salaries & Wages	\$ 375,067.53	100%	\$ 4,566,454.67	\$ 4,509,793.00	\$ 56,661.67	101%
111900 · Employee Benefits	\$ 218,842.09	100%	\$ 1,913,514.83	\$ 1,950,074.00	\$ (36,559.17)	98%
113440 · Professional Fees	\$ 8,529.55	100%	\$ 104,517.28	\$ 126,000.00	\$ (21,482.72)	83%
113450 · Professional Development	\$ 12,229.39	100%	\$ 95,711.28	\$ 34,000.00	\$ 61,711.28	282%
113900 · Library Programs & Activities						
112102 · History Programs	\$ -	0%	\$ 1,450.00	\$ 2,500.00	\$ (1,050.00)	58%
112103 · Adult Program	\$ 8,259.67	100%	\$ 68,019.54	\$ 47,500.00	\$ 20,519.54	143%
112104 · Juvenile Programs	\$ 2,165.00	100%	\$ 27,060.00	\$ 20,000.00	\$ 7,060.00	135%
112105 · Young Adult Programs	\$ 1,625.00	100%	\$ 10,215.00	\$ 15,000.00	\$ (4,785.00)	68%
112106 · Career & Learning Programs	\$ 100.00	100%	\$ 3,805.00	\$ 10,000.00	\$ (6,195.00)	38%
112107 · Maker Space Programs	\$ 400.00	100%	\$ 2,400.00	\$ -	\$ 2,400.00	100%
112111 · General Activities	\$ 630.00	100%	\$ 630.00	\$ 5,000.00	\$ (4,370.00)	13%
Total 113900 · Library Programs & Activities	\$ 13,179.67	100%	\$ 113,579.54	\$ 100,000.00	\$ 13,579.54	114%
114001 · Library Collection & Materials						
114901 · General & All Patrons	\$ 10,599.18	100%	\$ 166,606.62	\$ 160,000.00	\$ 6,606.62	104%
114903 · Adult & Reference	\$ 29,451.96	100%	\$ 241,149.03	\$ 110,000.00	\$ 131,149.03	219%
114904 · Children	\$ 6,723.39	100%	\$ 79,794.98	\$ 60,000.00	\$ 19,794.98	133%
114905 · Young Adult	\$ 1,108.26	100%	\$ 42,045.11	\$ 30,000.00	\$ 12,045.11	140%
114906 · Career & Learning	\$ 8,025.24	100%	\$ 35,117.41	\$ 20,000.00	\$ 15,117.41	176%
Total 114001 · Library Collection & Materials	\$ 55,908.03	100%	\$ 564,713.15	\$ 380,000.00	\$ 184,713.15	149%
115000 · Library Operations	\$ 42,064.76	100%	\$ 517,318.94	\$ 380,000.00	\$ 137,318.94	136%
117000 · Building Operations	\$ 17,707.64	100%	\$ 373,977.96	\$ 400,000.00	\$ (26,022.04)	93%
Total Expenditures	\$ 743,528.66	100%	\$ 8,249,787.65	\$ 7,879,867.00	\$ 369,920.65	105%
Revenue in excess (deficit) of Expenditures	\$ (81,537.97)	100%	\$ (285,029.85)	\$ -	\$ (285,029.85)	100%

BRENTWOOD PUBLIC LIBRARY - GENERAL FUND

Revenues & Expenditures (unaudited)

Fiscal Year-to-Date : July 1, 2023 to July 31, 2023

	Actual	Budget	Difference	Percent
Revenue				
119801 · Local Public Funds	\$ 626,746.67	\$ 8,020,960.00	\$ (7,394,213.33)	7.81%
119810 · Library Fines & Charges	\$ 457.28	\$ -	\$ 457.28	100.00%
119821 · Other Receipts	\$ 6,382.15	\$ 25,000.00	\$ (18,617.85)	25.53%
119831 · Federal & State Aid	\$ -	\$ 25,000.00	\$ (25,000.00)	0.00%
119908 · Interest Income	\$ 891.34	\$ -	\$ 891.34	100.00%
119916 · Gifts & Donations	\$ -	\$ -	\$ -	0.00%
Total Revenues	\$ 634,477.44	\$ 8,070,960.00	\$ (7,436,482.56)	7.86%
Expenditures				
110140 · Salaries & Wages	\$ 367,365.45	\$ 4,575,910.00	\$ (4,208,544.55)	8.03%
111900 · Employee Benefits	\$ 158,790.57	\$ 2,060,050.00	\$ (1,901,259.43)	7.71%
113440 · Professional Fees	\$ 9,117.26	\$ 141,000.00	\$ (131,882.74)	6.47%
113450 · Professional Development	\$ 19,321.23	\$ 34,000.00	\$ (14,678.77)	56.83%
113900 · Library Programs & Activities				
112102 · History Programs	\$ -	\$ 2,500.00	\$ (2,500.00)	0.00%
112103 · Adult Program	\$ 2,305.00	\$ 50,000.00	\$ (47,695.00)	4.61%
112104 · Juvenile Programs	\$ 795.00	\$ 20,000.00	\$ (19,205.00)	3.98%
112105 · Young Adult Programs	\$ -	\$ 15,000.00	\$ (15,000.00)	0.00%
112106 · Career & Learning Programs	\$ -	\$ 7,500.00	\$ (7,500.00)	0.00%
112107 · Maker Space Programs	\$ 225.00	\$ -	\$ 225.00	100.00%
112111 · General Activities	\$ -	\$ 5,000.00	\$ (5,000.00)	0.00%
Total 113900 · Library Programs & Activities	\$ 3,325.00	\$ 100,000.00	\$ (96,675.00)	3.33%
114001 · Library Collection & Materials				
114901 · General & All Patrons	\$ 11,405.19	\$ 160,000.00	\$ (148,594.81)	7.13%
114903 · Adult & Reference	\$ 13,815.39	\$ 130,000.00	\$ (116,184.61)	10.63%
114904 · Children	\$ 2,174.86	\$ 60,000.00	\$ (57,825.14)	3.63%
114905 · Young Adult	\$ 2,301.13	\$ 30,000.00	\$ (27,698.87)	7.67%
114906 · Career & Learning	\$ 352.24	\$ 20,000.00	\$ (19,647.76)	1.76%
Total 114001 · Library Collection & Materials	\$ 30,048.81	\$ 400,000.00	\$ (369,951.19)	7.51%
115000 · Library Operations	\$ 42,140.93	\$ 360,000.00	\$ (317,859.07)	11.71%
117000 · Building Operations	\$ 45,573.94	\$ 400,000.00	\$ (354,426.06)	11.39%
Total Expenditures	\$ 675,683.19	\$ 8,070,960.00	\$ (7,395,276.81)	8.37%
Revenue in excess (deficit) of Expenditures	\$ (41,205.75)	\$ -	\$ (41,205.75)	100.00%

BRENTWOOD PUBLIC LIBRARY - GENERAL FUND
 Revenues & Expenditures (unaudited)

	Month of August 2023		Fiscal Year-to-Date : July 1, 2023 to August 31, 2023			
	Actual	Percent	Actual	Budget	Difference	Percent
Revenue						
119801 · Local Public Funds	\$ 626,746.67	7.8%	\$ 1,253,493.34	\$ 8,020,960.00	\$ (6,767,466.66)	15.6%
119810 · Library Fines & Charges	\$ 695.88	100.0%	\$ 1,153.16	\$ -	\$ 1,153.16	100.0%
119821 · Other Receipts	\$ 7,593.75	30.4%	\$ 13,975.90	\$ 25,000.00	\$ (11,024.10)	55.9%
119831 · Federal & State Aid	\$ 24,083.00	96.3%	\$ 24,083.00	\$ 25,000.00	\$ (917.00)	96.3%
119908 · Interest Income	\$ 916.62	100.0%	\$ 1,807.96	\$ -	\$ 1,807.96	100.0%
119916 · Gifts & Donations	\$ 225.00	100.0%	\$ 225.00	\$ -	\$ 225.00	100.0%
Total Revenues	\$ 660,260.92	8.2%	\$ 1,294,738.36	\$ 8,070,960.00	\$ (6,776,221.64)	16.0%
Expenditures						
110140 · Salaries & Wages	\$ 387,714.54	8.5%	\$ 755,079.99	\$ 4,575,910.00	\$ (3,820,830.01)	16.5%
111900 · Employee Benefits	\$ 123,612.87	6.0%	\$ 282,403.44	\$ 2,060,050.00	\$ (1,777,646.56)	13.7%
113440 · Professional Fees	\$ 6,373.19	4.5%	\$ 15,490.45	\$ 141,000.00	\$ (125,509.55)	11.0%
113450 · Professional Development	\$ 4,782.50	14.1%	\$ 24,103.73	\$ 34,000.00	\$ (9,896.27)	70.9%
113900 · Library Programs & Activities						
112102 · History Programs	\$ -	0.0%	\$ -	\$ 2,500.00	\$ (2,500.00)	0.0%
112103 · Adult Program	\$ 1,870.00	3.7%	\$ 4,175.00	\$ 50,000.00	\$ (45,825.00)	8.4%
112104 · Juvenile Programs	\$ 815.00	4.1%	\$ 1,610.00	\$ 20,000.00	\$ (18,390.00)	8.1%
112105 · Young Adult Programs	\$ 500.00	3.3%	\$ 500.00	\$ 15,000.00	\$ (14,500.00)	3.3%
112106 · Career & Learning Programs	\$ -	0.0%	\$ -	\$ 7,500.00	\$ (7,500.00)	0.0%
112107 · Maker Space Programs	\$ 400.00	100.0%	\$ 625.00	\$ -	\$ 625.00	100.0%
112111 · General Activities	\$ -	0.0%	\$ -	\$ 5,000.00	\$ (5,000.00)	0.0%
Total 113900 · Library Programs & Activities	\$ 3,585.00	3.6%	\$ 6,910.00	\$ 100,000.00	\$ (93,090.00)	6.9%
114001 · Library Collection & Materials						
114901 · General & All Patrons	\$ 9,740.49	6.1%	\$ 21,145.68	\$ 160,000.00	\$ (138,854.32)	13.2%
114903 · Adult & Reference	\$ 15,008.40	11.5%	\$ 28,823.79	\$ 130,000.00	\$ (101,176.21)	22.2%
114904 · Children	\$ 3,834.20	6.4%	\$ 6,009.06	\$ 60,000.00	\$ (53,990.94)	10.0%
114905 · Young Adult	\$ 2,099.91	7.0%	\$ 4,401.04	\$ 30,000.00	\$ (25,598.96)	14.7%
114906 · Career & Learning	\$ 734.68	3.7%	\$ 1,086.92	\$ 20,000.00	\$ (18,913.08)	5.4%
Total 114001 · Library Collection & Materials	\$ 31,417.68	7.9%	\$ 61,466.49	\$ 400,000.00	\$ (338,533.51)	15.4%
115000 · Library Operations	\$ 38,504.44	10.7%	\$ 80,645.37	\$ 360,000.00	\$ (279,354.63)	22.4%
117000 · Building Operations	\$ 31,328.65	7.8%	\$ 76,902.59	\$ 400,000.00	\$ (323,097.41)	19.2%
Total Expenditures	\$ 627,318.87	7.8%	\$ 1,303,002.06	\$ 8,070,960.00	\$ (6,767,957.94)	16.1%
Revenue in excess (deficit) of Expenditures	\$ 32,942.05	100.0%	\$ (8,263.70)	\$ -	\$ (8,263.70)	100.0%

**Brentwood Public Library
Collateralization of Deposits
6/30/2023**

<u>HSBC Bank</u>		
<u>Checking & Demand Account(s)</u>		
General Fund - Accounts Payable #7518	\$	-
General Fund - Pre-Paid #7500		-
Capital Improvement Fund - Accounts Payable #7488		-
Grant Fund - Accounts Payable #7526		-
Special Bequest Fund - Accounts Payable #7496		-
<u>Timed & Savings Account(s)</u>		
Money Market Depository Account #7372	\$	-
Total Deposits held by HSBC Bank	\$	-
FDIC coverage of Checking & Demand Accounts	\$	-
FDIC coverage of Timed & Savings Account		-
Deposits not insured by FDIC	\$	-

<u>BNY Mellon Bank</u>		
U.S. Treasuries (Bills, Notes, Bonds, etc.)	\$	-
State and Municipal Bonds		-
Total value of eligible securities under NY Gen Mun L § 10 (2015) held as collateral by Third Party Custodian	\$	-

<u>Compliance</u>		
Collateral assets to uninsured deposits ratio		N/A
Uninsured deposits in excess of collateral assets	\$	-
Collateral assets to uninsured deposits required ratio		102.00%
Collateral assets requirement	\$	-
Collateral shortfall of requirement	\$	-

**Brentwood Public Library
Collateralization of Deposits
6/30/2023**

<u>M&T Bank</u>	
<u>Checking & Demand Account(s)</u>	
General Fund #8834	\$ 150,696.96
Total Deposits held by M&T Bank	<u>\$ 150,696.96</u>
FDIC coverage of Checking & Demand Accounts	<u>\$ 150,696.96</u>
Deposits not insured by FDIC	\$ -

<u>BNY Mellon Bank</u>	
U.S. Treasuries (Bills, Notes, Bonds, etc.)	\$ -
State and Municipal Bonds	<u>-</u>
Total value of eligible securities under NY Gen Mun L § 10 (2015) held as collateral by Third Party Custodian	\$ -

<u>Compliance</u>	
Collateral assets to uninsured deposits ratio	N/A
Uninsured deposits in excess of collateral assets	\$ -
Collateral assets to uninsured deposits required ratio	102.00%
Collateral assets requirement	\$ -
Collateral shortfall of requirement	\$ -

**Brentwood Public Library
Collateralization of Deposits
6/30/2023**

<u>New York Community Bank</u>	
<u>Checking & Demand Account(s)</u>	
General Fund Accounts Payable #5936	\$ 113,591.84
General Fund Payroll #1618	9,735.43
General Fund Discretionary #1600	878.67
Grant Fund #0719	1,001.57
Capital Improvement Fund #0850	3,468,532.13
Special Bequest Fund #1121	104,019.24
<u>Timed & Savings Account(s)</u>	
General Fund Savings #1626	\$ 656,456.10
Total Deposits held by NYCB	<u>\$ 4,354,214.98</u>
FDIC coverage of Checking & Demand Accounts	\$ 250,000.00
FDIC coverage of Timed & Savings Account	<u>250,000.00</u>
Deposits not insured by FDIC	<u>\$ 3,854,214.98</u>

<u>Federal Home Loan Bank of New York</u>	
U.S. Treasuries (Bills, Notes, Bonds, etc.)	\$ 4,526,242.17
State and Municipal Bonds	<u>-</u>
Total value of eligible securities under NY Gen Mun L § 10 (2015) held as collateral by Third Party Custodian	<u>\$ 4,526,242.17</u>

<u>Compliance</u>	
Collateral assets to uninsured deposits ratio	117.44%
Collateral assets in excess of uninsured deposits	\$ 672,027.19
Collateral assets to uninsured deposits required ratio	102.00%
Collateral assets requirement	\$ 3,931,299.28
Collateral in excess of requirement	\$ 594,942.89

**Brentwood Public Library
Collateralization of Deposits
7/31/2023**

<u>M&T Bank</u>	
<u>Checking & Demand Account(s)</u>	
General Fund #8834	\$ 43,836.56
Total Deposits held by M&T Bank	<u>\$ 43,836.56</u>
FDIC coverage of Checking & Demand Accounts	<u>\$ 43,836.56</u>
Deposits not insured by FDIC	\$ -

<u>BNY Mellon Bank</u>	
U.S. Treasuries (Bills, Notes, Bonds, etc.)	\$ -
State and Municipal Bonds	<u>-</u>
Total value of eligible securities under NY Gen Mun L § 10 (2015) held as collateral by Third Party Custodian	\$ -

<u>Compliance</u>	
Collateral assets to uninsured deposits ratio	N/A
Uninsured deposits in excess of collateral assets	\$ -
Collateral assets to uninsured deposits required ratio	102.00%
Collateral assets requirement	\$ -
Collateral shortfall of requirement	\$ -

**Brentwood Public Library
Collateralization of Deposits
7/31/2023**

<u>New York Community Bank</u>	
<u>Checking & Demand Account(s)</u>	
General Fund Accounts Payable #5936	\$ 221,190.05
General Fund Payroll #1618	4,720.41
General Fund Discretionary #1600	2,909.01
Grant Fund #0719	21,004.19
Capital Improvement Fund #0850	3,468,107.40
Special Bequest Fund #1121	104,063.42
<u>Timed & Savings Account(s)</u>	
General Fund Savings #1626	\$ 720,591.20
Total Deposits held by NYCB	<u>\$ 4,542,585.68</u>
FDIC coverage of Checking & Demand Accounts	\$ 250,000.00
FDIC coverage of Timed & Savings Account	<u>250,000.00</u>
Deposits not insured by FDIC	<u>\$ 4,042,585.68</u>

<u>Federal Home Loan Bank of New York</u>	
U.S. Treasuries (Bills, Notes, Bonds, etc.)	\$ 4,518,594.41
State and Municipal Bonds	<u>-</u>
Total value of eligible securities under NY Gen Mun L § 10 (2015) held as collateral by Third Party Custodian	<u>\$ 4,518,594.41</u>

<u>Compliance</u>	
Collateral assets to uninsured deposits ratio	111.77%
Collateral assets in excess of uninsured deposits	\$ 476,008.73
Collateral assets to uninsured deposits required ratio	102.00%
Collateral assets requirement	\$ 4,123,437.39
Collateral in excess of requirement	\$ 395,157.02

**Brentwood Public Library
Collateralization of Deposits
8/31/2023**

<u>M&T Bank</u>	
<u>Checking & Demand Account(s)</u>	
General Fund #8834	\$ 36,512.72
Total Deposits held by M&T Bank	<u>\$ 36,512.72</u>
FDIC coverage of Checking & Demand Accounts	<u>\$ 36,512.72</u>
Deposits not insured by FDIC	\$ -

<u>BNY Mellon Bank</u>	
U.S. Treasuries (Bills, Notes, Bonds, etc.)	\$ -
State and Municipal Bonds	<u>-</u>
Total value of eligible securities under NY Gen Mun L § 10 (2015) held as collateral by Third Party Custodian	\$ -

<u>Compliance</u>	
Collateral assets to uninsured deposits ratio	N/A
Uninsured deposits in excess of collateral assets	\$ -
Collateral assets to uninsured deposits required ratio	102.00%
Collateral assets requirement	\$ -
Collateral shortfall of requirement	\$ -

**Brentwood Public Library
Collateralization of Deposits
8/31/2023**

<u>New York Community Bank</u>	
<u>Checking & Demand Account(s)</u>	
General Fund Accounts Payable #5936	\$ 94,774.03
General Fund Payroll #1618	12,909.28
General Fund Discretionary #1600	2,422.74
Grant Fund #0719	19,012.32
Capital Improvement Fund #0850	3,443,441.53
Special Bequest Fund #1121	104,107.62
<u>Timed & Savings Account(s)</u>	
General Fund Savings #1626	\$ 592,193.33
Total Deposits held by NYCB	<u>\$ 4,268,860.85</u>
FDIC coverage of Checking & Demand Accounts	\$ 250,000.00
FDIC coverage of Timed & Savings Account	<u>250,000.00</u>
Deposits not insured by FDIC	<u>\$ 3,768,860.85</u>

<u>Federal Home Loan Bank of New York</u>	
U.S. Treasuries (Bills, Notes, Bonds, etc.)	\$ 4,676,554.30
State and Municipal Bonds	<u>-</u>
Total value of eligible securities under NY Gen Mun L § 10 (2015) held as collateral by Third Party Custodian	<u>\$ 4,676,554.30</u>

<u>Compliance</u>	
Collateral assets to uninsured deposits ratio	124.08%
Collateral assets in excess of uninsured deposits	\$ 907,693.45
Collateral assets to uninsured deposits required ratio	102.00%
Collateral assets requirement	\$ 3,844,238.07
Collateral in excess of requirement	\$ 832,316.23

BRENTWOOD PUBLIC LIBRARY
Disbursements and Expenditures
July 2023

General Fund

Payroll	7/7/2023	\$	178,382.00
Payroll	7/21/2023	\$	193,278.82
payroll		\$	-
Accounts Payable checks (M & T)		\$	110,529.60
Accounts Payable checks (NYCB)		\$	199,835.37
General Discretionary Fund (NYCB)		\$	185.78
Petty Cash		\$	-

Grant Fund

Accounts Payable checks (NYCB)		\$	2,000.00
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Capital Improvement Fund

Accounts Payable checks (NYCB)		\$	26,128.86
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Special Bequest Fund

Accounts Payable checks (NYCB)		\$	-
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\$ 710,340.43

BRENTWOOD PUBLIC LIBRARY-GENERAL FUND

Check register for the month of

June 29 through July 31, 2023

Date	Num	Name	Amount
110704 · M&T Operating Acct #8834			
07/07/2023	10521	ADMIN PARTNERS, LLC.	-12.50
07/07/2023	10522	CCP SOLUTIONS, LLC	-635.52
07/07/2023	10523	DAILY NEWS	-92.50
07/07/2023	10524	DE LAGE LANDEN FINANCIAL SERVICES	-254.04
07/07/2023	10525	ISLAND ELEVATOR	-433.00
07/07/2023	10526	OPTIMUM (1)	-1,099.34
07/07/2023	10527	PITNEY BOWES GLOBAL FINANCIAL	-203.61
07/07/2023	10528	T-MOBILE - HOTSPOTS	-4,272.07
07/07/2023	10529	T-MOBILE - VOICE	-359.39
07/07/2023	10530	THE NEW YORK TIMES (1)	-88.01
07/07/2023	10531	THOMSON REUTERS WEST	-134.40
07/07/2023	10532	WINTERS BROS. HAULING OF LI, LLC	-485.13
07/11/2023	10533	ADELE BENNETT	-692.40
07/11/2023	10534	CANDIDA GARTNER	-494.70
07/11/2023	10535	CLAUDIA LIGGIO	-494.70
07/11/2023	10536	CYNTHIA DOUGHERTY (1)	-494.70
07/11/2023	10537	DESIDERIO GOMEZ	-494.70
07/11/2023	10538	DIANE CATANZARO (1)	-494.70
07/11/2023	10539	DIANE GORMAN	-494.70
07/11/2023	10540	DOMINICK LIGGIO	-494.70
07/11/2023	10541	EDANA CICHANOWICZ	-494.70
07/11/2023	10542	EDWARD T. LENIHAN, JR.	-494.70
07/11/2023	10543	EMIGDIA BONILLA	-494.70
07/11/2023	10544	FABIOLA D'ACHIARDI	-494.70
07/11/2023	10545	JOSEPH DIPAOLO	-494.70
07/11/2023	10546	JOSEPH STURNIOLO	-494.70
07/11/2023	10547	LINDA MANFRE -	-494.70
07/11/2023	10548	LORRAINE J. MALONEY	0.00
07/11/2023	10549	MARCIA PRYLUCK	-692.40
07/11/2023	10550	MARCIA RILEY	-494.70
07/11/2023	10551	MARCY KUPFERMAN	-494.70
07/11/2023	10552	MARGARET BRITTON	-494.70
07/11/2023	10553	MARY ANN KOFERL	-989.10
07/11/2023	10554	MARY JANE BECK (1)	-494.70
07/11/2023	10555	MARY JEAN GERKE	-494.70
07/11/2023	10556	MARY JOSEPHINE LENIHAN	-494.70
07/11/2023	10557	MARY TRUSINSKI	-494.70
07/11/2023	10558	MOISES BONILLA	0.00
07/11/2023	10559	MONA PIERRE-LOUIS	-1,483.50
07/11/2023	10560	MONICA A. POWERS	-494.70
07/11/2023	10561	NORMAN KUPFERMAN	-494.70
07/11/2023	10562	PATRICK PIERRE-LOUIS	-1,483.50
07/11/2023	10563	RHEA POLLOCK (1)	-494.70
07/11/2023	10564	ROBIN NORRIS (1)	-494.70
07/11/2023	10565	ROSE CURTO	-692.40
07/11/2023	10566	THOMAS A. GORMAN	-494.70
07/11/2023	10567	TIMOTHY P. DOUGHERTY	-494.70
07/11/2023	10568	VAUGHAN MALONEY	-494.70
07/11/2023	10569	VIVIAN MARTINEZ (1)	-494.70
07/11/2023	10570	WILLIAM CICHANOWICZ	-494.70
07/12/2023	10571	AMERICAN MUSEUM NAT HIST	-1,000.00
07/12/2023	10572	AMERICAN MUSEUM NAT HIST	-25.00
07/12/2023	10573	LORRAINE J. MALONEY	-494.70
07/12/2023	10574	MOISES BONILLA	-494.70

BRENTWOOD PUBLIC LIBRARY-GENERAL FUND

Check register for the month of

June 29 through July 31, 2023

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Amount</u>
07/14/2023	epay 10...	CAPITAL ONE BANK	-21,592.54
07/14/2023	10576	PITNEY BOWES PURCHASE POWER	-400.00
07/14/2023	10577	PROQUEST LLC	-6,706.80
07/14/2023	10578	PSEGLI - L	-18,256.88
07/14/2023	10579	PSEGLI - S	-16.13
07/14/2023	10580	ROYAL STAR ASSOCIATES	-640.00
07/19/2023	10581	DE LAGE LANDEN FINANCIAL SERVICES	-254.04
07/21/2023	10582	UTICA NATIONAL INSURANCE CO.	-31,705.00
Total 110704 · M&T Operating Acct #8834			-110,529.60
110710 · NYCB A/P ckg #5936			
07/21/2023	1606	AMAZON CAPITAL SERVICES	-3,916.42
07/21/2023	1607	AMY VAIL	-300.00
07/21/2023	1608	ANASTASIA BAZILEVSKAYA	-14.67
07/21/2023	1609	BAKER & TAYLOR	-996.31
07/21/2023	1610	BEHRENS, LOEW & CULLEN	-3,330.00
07/21/2023	1611	BRODART CO.	-300.95
07/21/2023	1612	CDW-GOVERNMENT INC.	-958.05
07/21/2023	1613	CHARLES CORNETTA	-833.33
07/21/2023	1614	CIRA O. BRANIGAN	-548.58
07/21/2023	1615	CSEA Employee Benefit Fund	-11,123.47
07/21/2023	1616	CSEA LIFE INSURANCE	-552.78
07/21/2023	1617	CSEA, INCORPORATED	-2,366.75
07/21/2023	1618	CYNTHIA MERKLER	-160.00
07/21/2023	1619	DAILY NEWS	-92.50
07/21/2023	1620	DEMCO, INC.	-1,386.65
07/21/2023	1621	DONALD HOUSE	-51.00
07/21/2023	1622	EDEN BENNETT	-320.00
07/21/2023	1623	ERIC M. HOFMEISTER	-666.67
07/21/2023	1624	EVA V VIZCARRA	-91.49
07/21/2023	1625	FIRST UNUM LIFE INSURANCE CO.	-256.71
07/21/2023	1626	GARLAND FIRE SYSTEMS	-240.00
07/21/2023	1627	HOOPLA - MIDWEST	-409.91
07/21/2023	1628	JESSICA DAMIANO	-175.00
07/21/2023	1629	JOANNE OTTONE	-375.00
07/21/2023	1630	JON KNOWS HOW LLC	-225.00
07/21/2023	1631	JUAN DELGADO	-1,800.00
07/21/2023	1632	KONICA MINOLTA BUSINESS SOLUTIONS USA,	-993.18
07/21/2023	1633	KOREAN FOLK ART INC.	-500.00
07/21/2023	1634	MARIA'S MEXICAN COOKING LLC	-400.00
07/21/2023	1635	METROPOLITAN DATA SOLUTIONS	-582.00
07/21/2023	1636	MIDWEST TAPE	-245.69
07/21/2023	1637	NATIONAL GRID (1)	-1,011.57
07/21/2023	1638	NYS EMPLOYEES HEALTH INS PENDING ACCT	-113,928.29
07/21/2023	1639	Ocean Janitorial Supply	-480.48
07/21/2023	1640	P. A.L.S (SCLS)	-9,084.44
07/21/2023	1641	QUILL CORPORATION	-294.40
07/21/2023	1642	SCLS TELECOMMUNICATIONS	-15,800.00
07/21/2023	1643	Suffolk Cooperative Library System	-3,406.25
07/21/2023	1644	TEVIN VUONG	-135.00
07/21/2023	1645	THE BAKING COACH, INC.	-495.00
07/21/2023	1646	THOMSON REUTERS WEST	-134.40
07/21/2023	1647	TRANE US LLC	-4,595.00
07/21/2023	1648	ULINE	-414.91

BRENTWOOD PUBLIC LIBRARY-GENERAL FUND
Check register for the month of
June 29 through July 31, 2023

Date	Num	Name	Amount
07/21/2023	1649	UNIFORM & ACCESSORIES WAREHOUSE	-365.33
07/21/2023	1650	VOLZ & VIGLIOTTA PLLC	-2,750.00
07/21/2023	1651	W.B. MASON CO., INC.	-366.31
07/21/2023	1652	W.T. COX INFORMATION SERVICES INC	-5,725.50
07/21/2023	1653	WOODS MENS & BOYS CLOTHING	-2,697.89
07/21/2023	1654	XIMENA COLBAN	-536.78
07/24/2023	1655	CDW-GOVERNMENT INC.	-3,026.71
07/24/2023	1656	JOANNE OTTONE	-375.00
Total 110710 · NYCB A/P ckg #5936			-199,835.37
110712 · NYCB Discretionary ckg #1600			
06/29/2023	2001	Costco Wholesale Membership	-93.83
07/13/2023	2002	Costco Wholesale Membership	-91.95
Total 110712 · NYCB Discretionary ckg #1600			-185.78
TOTAL			-310,550.75

BRENTWOOD PUBLIC LIBRARY-GENERAL FUND

Vendor QuickReport

June 29 through July 24, 2023

Type	Date	Num	Account	Amount	Amount Paid
Costco Wholesale Membership					
Check	06/29/2023	2001	110712 · NYCB Discretionary ckg #1600	-93.83	0.00
Check	07/13/2023	2002	110712 · NYCB Discretionary ckg #1600	-91.95	0.00

BRENTWOOD PUBLIC LIBRARY GRANT FUND
Check register for the month of
As of July 31, 2023

<u>Date</u>	<u>Name</u>	<u>Num</u>	<u>Credit</u>
12-0702 · NYCB #0719 (NYCB acct #609904830719)			
07/24/2023	BARBARA WEINSTEIN	1505	2,000.00
Total 12-0702 · NYCB #0719 (NYCB acct #609904830719)			2,000.00
TOTAL			2,000.00

BRENTWOOD PUBLIC LIBRARY - CAPITAL FUND
Check register for the month of
As of July 31, 2023

<u>Date</u>	<u>Name</u>	<u>Num</u>	<u>Credit</u>
13-0702 · NYCB #0850 (NYCB acct #609904830850)			
07/21/2023	BEATTY HARVEY COCO ARCHITECTS, LLP	1502	16,018.86
07/21/2023	BEHRENS, LOEW & CULLEN	1503	5,670.00
07/21/2023	SCC CONSTRUCTION MANAGEMENT GROUP	1504	4,440.00
Total 13-0702 · NYCB #0850 (NYCB acct #609904830850)			<u>26,128.86</u>
TOTAL			<u>26,128.86</u>

BRENTWOOD PUBLIC LIBRARY
Disbursements and Expenditures
August 2023

General Fund			
Payroll	8/4/2023	\$	205,569.23
Payroll	8/18/2023	\$	187,538.33
payroll		\$	-
Accounts Payable checks (M & T)		\$	6,187.56
Accounts Payable checks (NYCB)		\$	229,530.97
General Discretionary Fund (NYCB)		\$	487.39
Petty Cash		\$	
Grant Fund			
Accounts Payable checks (NYCB)		\$	6,000.00
Capital Improvement Fund			
Accounts Payable checks (NYCB)		\$	-
Special Bequest Fund			
Accounts Payable checks (NYCB)		\$	-
		\$	<u>635,313.48</u>

BRENTWOOD PUBLIC LIBRARY-GENERAL FUND
Check register for the month of
August 2023

Date	Num	Name	Amount
110704 · M&T Operating Acct #8834			
08/15/2023	10583	CAPITAL ONE BANK	-2,684.47
08/15/2023	10584	ISLAND ELEVATOR	-433.00
08/15/2023	10585	Newsday	-238.32
08/15/2023	10586	Ocean Janitorial Supply	-40.19
08/15/2023	10587	PITNEY BOWES PURCHASE POWER	-400.00
08/15/2023	10588	ROYAL STAR ASSOCIATES	-640.00
08/15/2023	10589	Suburban Exterminating Service, Inc.	-321.71
08/15/2023	10590	THOMSON REUTERS WEST	-487.40
08/15/2023	10591	WINTERS BROS. HAULING OF LI, LLC	-485.13
08/24/2023	10592	UNIFORM & ACCESSORIES WAREHOUSE	-457.34
Total 110704 · M&T Operating Acct #8834			-6,187.56
110710 · NYCB A/P ckg #609904485936			
08/01/2023	1657	ABLE LOCKSMITH, INC.	-38.50
08/01/2023	1658	ADMIN PARTNERS, LLC.	-12.50
08/01/2023	1659	CITYWIDE PLUMBING SEWER & DRAIN	-2,047.68
08/01/2023	1660	DE LAGE LANDEN FINANCIAL SERVICES	-254.04
08/01/2023	1661	GENWORTH LIFE OF NEW YORK	-2,393.99
08/01/2023	1662	OPTIMUM (1)	-1,083.04
08/01/2023	1663	PSEGLI - L	-24,168.75
08/01/2023	1664	PSEGLI - S	-14.66
08/01/2023	1665	READY REFRESH BY NESTLE	-55.58
08/01/2023	1666	Suburban Exterminating Service, Inc.	-321.71
08/01/2023	1667	T-MOBILE - VOICE	-359.39
08/01/2023	1668	THE NEW YORK TIMES (1)	-88.01
08/25/2023	1669	ADMIN PARTNERS, LLC.	-12.50
08/25/2023	1670	A TIME FOR KIDS, INC.	-150.00
08/25/2023	1671	ANASTASIA BAZILEVSKAYA	-135.00
08/25/2023	1672	AMY VAIL	-300.00
08/25/2023	1673	AMAZON CAPITAL SERVICES	-2,586.06
08/25/2023	1674	CHARLES CORNETTA	-833.33
08/25/2023	1675	CDW-GOVERNMENT INC.	-11,964.49
08/25/2023	1676	BAKER & TAYLOR	-8,375.64
08/25/2023	1677	CSEA, INCORPORATED	-2,418.29
08/25/2023	1678	CSEA LIFE INSURANCE	-552.78
08/25/2023	1679	CSEA Employee Benefit Fund	-11,395.35
08/25/2023	1680	DEMCO, INC.	-149.97
08/25/2023	1681	CYNTHIA MERKLER	-400.00

BRENTWOOD PUBLIC LIBRARY-GENERAL FUND
Check register for the month of
August 2023

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Amount</u>
08/25/2023	1682	CSEA, INCORPORATED	-90.24
08/25/2023	1683	Eastern Suffolk Boces	-4,647.50
08/25/2023	1684	EDEN BENNETT	-320.00
08/25/2023	1685	ENVISIONWARE	-6,745.00
08/25/2023	1686	ERIC M. HOFMEISTER	-666.67
08/25/2023	1687	FARONICS	-5,895.00
08/25/2023	1688	GOVCONNECTION	-12,889.76
08/25/2023	1689	HOOPLA - MIDWEST	-442.52
08/25/2023	1690	Industrial Appraisal Company	-530.00
08/25/2023	1691	Information Today Inc.	-323.53
08/25/2023	1692	JON KNOWS HOW LLC	-400.00
08/25/2023	1693	KAYLA SPURRELL	-500.00
08/25/2023	1694	KONICA MINOLTA BUSINESS SOLUTIONS USA,	-993.18
08/25/2023	1695	MARIA'S MEXICAN COOKING LLC	-400.00
08/25/2023	1696	METROPOLITAN DATA SOLUTIONS	-1,245.00
08/25/2023	1697	MIDWEST TAPE	-286.48
08/25/2023	1698	NABCO	-330.00
08/25/2023	1699	NATIONAL GRID (1)	-883.45
08/25/2023	1700	NYS EMPLOYEES HEALTH INS PENDING ACCT	-105,148.00
08/25/2023	1701	QUILL CORPORATION	-365.13
08/25/2023	1702	ROBERT OTTONE	-300.00
08/25/2023	1703	ROBERT SCOTT	-815.00
08/25/2023	1704	ROSA TODARO	-451.56
08/25/2023	1705	Suffolk Cooperative Library System	-9,935.78
08/25/2023	1706	THOMAS GARVIN	-43.63
08/25/2023	1707	TRANE US LLC	-1,380.00
08/25/2023	1708	VOLZ & VIGLIOTTA PLLC	-2,750.00
08/25/2023	1709	W.B. MASON CO., INC.	-139.98
08/25/2023	1710	WOODS MENS & BOYS CLOTHING	-502.30
Total 110710 · NYCB A/P ckg #609904485936			-229,530.97
110712 · NYCB Discretionary ckg #1600			
08/09/2023	2003	Costco Wholesale Membership	-457.41
08/22/2023	2004	Costco Wholesale Membership	-29.98
Total 110712 · NYCB Discretionary ckg #1600			-487.39
TOTAL			-236,205.92

BRENTWOOD PUBLIC LIBRARY GRANT FUND
Check register for the month of
As of August 31, 2023

<u>Date</u>	<u>Name</u>	<u>Num</u>	<u>Credit</u>
12-0702 · NYCB #0719 (NYCB acct #609904830719)			
08/25/2023	WAYNE BURGESS	1506	2,000.00
08/25/2023	RHONDA D. LIPSCOMB	1507	1,500.00
08/25/2023	NEON ENTERTAINMENT LLC	1508	2,500.00
Total 12-0702 · NYCB #0719 (NYCB acct #609904830719)			6,000.00
TOTAL			6,000.00

BRENTWOOD PUBLIC LIBRARY GRANT FUND
Check register for the month of
As of August 31, 2023

Filters applied on this Report:

Account: 12-0702 · NYCB #0719

Date: Custom

TransactionType: Multiple Transaction Types

BRENTWOOD PUBLIC LIBRARY
Disbursements and Expenditures
September 2023

General Fund			
Payroll	9/1/2023	\$	190,027.18
Payroll	9/15/2023	\$	189,595.00
payroll		\$	-
Accounts Payable checks (M & T)		\$	2,178.63
Accounts Payable checks (NYCB)		\$	228,687.86
General Discretionary Fund (NYCB)		\$	-
Petty Cash		\$	160.92
Grant Fund			
Accounts Payable checks (NYCB)		\$	-
Capital Improvement Fund			
Accounts Payable checks (NYCB)		\$	40,905.00
Special Bequest Fund			
Accounts Payable checks (NYCB)		\$	-
		\$	<u>651,554.59</u>

BRENTWOOD PUBLIC LIBRARY-GENERAL FUND**Check register for the month of**

September 2023

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Amount</u>
110704 · M&T Operating Acct #8834			
09/18/2023	epay10...	CAPITAL ONE BANK	-2,178.63
Total 110704 · M&T Operating Acct #8834			-2,178.63
110710 · NYCB A/P pkg #609904485936			
09/01/2023	1711	BRENTWOOD CHAMBER OF COMMERCE	-1,050.00
09/01/2023	1712	BRENTWOOD GREEN MACHINE PARENTS ASSOC	-100.00
09/01/2023	1713	DE LAGE LANDEN FINANCIAL SERVICES	-254.04
09/01/2023	1714	ISLIP FOOD FOR HOPE, INC.	-300.00
09/01/2023	1715	OPTIMUM (1)	-1,091.19
09/01/2023	1716	PRONTO OF LONG ISLAND	-1,225.00
09/01/2023	1717	READY REFRESH BY NESTLE	-139.47
09/01/2023	1718	T-MOBILE - HOTSPOTS	-8,499.85
09/01/2023	1719	THE NEW YORK TIMES (1)	-88.01
09/01/2023	1720	Suffolk County Water Authority (SCWA)	-916.89
09/01/2023	1721	T-MOBILE - VOICE	-362.72
09/08/2023	1722	BRENTWOOD POSTMASTER	-4,445.97
09/08/2023	1723	ISLAND ELEVATOR	-433.00
09/08/2023	1724	NCNW SUFFOLK SECTION	-1,000.00
09/08/2023	1725	OVERDRIVE INC.	-2,000.00
09/08/2023	1726	PITNEY BOWES INC.	-158.98
09/08/2023	1727	PSEGLI - L	-23,859.40
09/08/2023	1728	PSEGLI - S	-19.51
09/08/2023	1729	SEPA MUJER INC.	-320.00
09/08/2023	1730	THOMSON REUTERS WEST	-593.40
09/08/2023	1731	WINTERS BROS. HAULING OF LI, LLC	-485.13
09/25/2023	1732	A TIME FOR KIDS, INC.	-150.00
09/25/2023	1733	BACKFLOW CORP OF NY	-225.00
09/25/2023	1734	CHARLES CORNETTA	-833.33
09/25/2023	1735	CYNTHIA MERKLER	-240.00
09/25/2023	1736	EDEN BENNETT	-400.00
09/25/2023	1737	ERIC M. HOFMEISTER	-666.67
09/25/2023	1738	HILDUR PALSDOTTIR DELLO-IACONO	-175.00
09/25/2023	1739	HOOPLA - MIDWEST	-529.91
09/25/2023	1740	JOANNE OTTONE	-375.00
09/25/2023	1741	MARIA'S MEXICAN COOKING LLC	-400.00
09/25/2023	1742	MILL NECK SERVICES	-1,365.00
09/25/2023	1743	NASSAU COUNTY HISTORICAL SOCIETY	-25.00
09/25/2023	1744	R&J GRAPHICS INC.	-11,485.00
09/25/2023	1745	ROBERT OTTONE	-200.00
09/25/2023	1746	ROBERT SCOTT	-399.00
09/25/2023	1747	ROYAL STAR ASSOCIATES	-640.00
09/25/2023	1748	THE PATCHOGUE ADVANCE, INC.	-110.00
09/25/2023	1749	VANDERBILT MUSEUM	-600.00
09/25/2023	1750	CDW-GOVERNMENT INC.	-3,510.99
09/25/2023	1751	CSEA Employee Benefit Fund	-11,352.22
09/25/2023	1752	DAVID JAKIM	-200.00
09/25/2023	1753	ENVISIONWARE	-487.50
09/25/2023	1754	GOVCONNECTION	-206.34
09/25/2023	1755	JANICE LOVELACE	-150.00
09/25/2023	1756	KONICA MINOLTA BUSINESS SOLUTIONS USA,	-2,150.07
09/25/2023	1757	NYS EMPLOYEES HEALTH INS PENDING ACCT	-110,687.50
09/25/2023	1758	PITNEY BOWES PURCHASE POWER	-400.00
09/25/2023	1759	QUILL CORPORATION	-352.89

BRENTWOOD PUBLIC LIBRARY-GENERAL FUND
Check register for the month of
September 2023

Date	Num	Name	Amount
09/25/2023	1760	Suffolk Cooperative Library System	-450.00
09/25/2023	1761	TRANE US LLC	-920.00
09/25/2023	1762	VOLZ & VIGLIOTTA PLLC	-2,750.00
09/25/2023	1763	AMAZON CAPITAL SERVICES	-3,443.22
09/25/2023	1764	BAKER & TAYLOR	-6,680.85
09/25/2023	1765	MIDWEST TAPE	-29.44
09/25/2023	1766	W.B. MASON CO., INC.	-159.98
09/25/2023	1767	ABLE LOCKSMITH, INC.	-14.00
09/25/2023	1768	AMAZON CAPITAL SERVICES	-488.22
09/25/2023	1769	CDW-GOVERNMENT INC.	-4,504.42
09/25/2023	1770	ENVISIONWARE	-487.50
09/25/2023	1771	FIRST UNUM LIFE INSURANCE CO.	-438.52
09/25/2023	1772	NATIONAL GRID (1)	-1,262.24
09/25/2023	1773	Ocean Janitorial Supply	-2,464.72
09/25/2023	1774	QUILL CORPORATION	-1,323.09
09/25/2023	1775	S & S Worldwide, Inc.	-128.25
09/25/2023	1776	Suburban Exterminating Service, Inc.	-321.71
09/25/2023	1777	Suffolk Cooperative Library System	-4,050.00
09/25/2023	1778	BAKER & TAYLOR	-2,013.69
09/25/2023	1779	MIDWEST TAPE	-1,099.03
Total 110710 · NYCB A/P ckg #609904485936			-228,687.86
TOTAL			-230,866.49

BRENTWOOD PUBLIC LIBRARY-GENERAL FUND
Petty cash for the month of
September 2023

Date	Num	Memo	Credit
110907 · PETTY CASH			
09/01/2023	SU230821	Summer Reading 2023	50.00
09/01/2023	BZ230828	Pringle Taste Test Challaenge 9/20/23	21.00
09/01/2023	MN230828	Mystery Movie Night & Welcome Back Cooki...	65.76
09/06/2023	MB230906	reimburse employee for money lost in staff l...	3.00
09/06/2023	RF230916	TRUE CRIME CLUB 09/27/23	21.16
Total 110907 · PETTY CASH			160.92
TOTAL			160.92

BRENTWOOD PUBLIC LIBRARY GRANT FUND
Check register for the month of
As of September 30, 2023

<u>Date</u>	<u>Name</u>	<u>Num</u>	<u>Credit</u>
12-0702	· NYCB #0719 (NYCB acct #609904830719)		
	Total 12-0702 · NYCB #0719 (NYCB acct #609904830719)		
TOTAL			<hr/> <hr/>

PERSONNEL CHANGES

September 28, 2023

APPOINTMENTS:

Michelle Gonzalez Saldarriaga, Library Clerk SS, F/T, \$36,054.20, effective August 14, 2023

Daniel Navas Medrano, Library Clerk, P/T, \$19.28/hr, effective August 1, 2023

Isabel Roa Ramirez, Custodial Worker I, P/T, \$19.10/hr, effective July 31, 2023

Maria Velasquez, Custodial Worker I, P/T, \$19.10/hr, effective July 31, 2023

Maria Rodriguez, Custodial Worker I, P/T, \$19.10/hr, effective September 5, 2023

Ellen Covino, Librarian I, P/T, \$32.63/hr, effective August 28, 2023

Dejae Thomas, Page, P/T, \$15.00/hr, effective August 7, 2023

Viraj Ramdath, Page, P/T, \$15.00/hr, effective August 7, 2023

PROMOTIONS:

Andres Posada, Librarian I CS/SS, F/T, \$63,590.80.00, effective July 1, 2023

Jennifer Angulo, Librarian I CS/SS, F/T, \$63,590.80, effective July 24, 2023

Katherin Alvarado, Librarian I CS/SS, F/T, \$63,590.80, effective July 24, 2023

Johanna Canadas, Librarian I SS, F/T, \$63,590.80, effective August 21, 2023

Donna Blades, Library Clerk, F/T, \$42,879.20, effective September 5, 2023

Johanna Pembelton, Library Clerk, F/T, \$36,054.20, effective August 28, 2023

Henry Orellana, Library Clerk, F/T, \$36,054.20, effective September 11, 2023

Madison Bailey, Library Clerk, P/T, \$19.28/hr, effective August 28, 2023

RETIRED:

Nicholas Saturno, Librarian I, P/T, effective July 25, 2023

Sabrina Silva, Library Clerk, P/T, effective September 4, 2023

RESIGNATIONS:

Isabel Roa Ramirez, Custodial Worker I, P/T, effective August 25, 2023

Ellen Covino, Librarian I, P/T, effective September 30, 2023

Melissa Somoza, Librarian I, P/T, effective September 16, 2023

DECEASED:

Daniel Nkansah, Librarian I, P/T, August 22, 2023