



Brentwood Public Library  
Board of Trustees Monthly Meeting Minutes  
May 25, 2023

**Present:**

Mary Reid, President  
Ellen Edelstein, Vice President  
Francis Picart, Trustee  
Dorina Barksdale, Trustee

Absent with notice: William Menendez

Public Attendance: Kris Schumacher

Thomas Tarantowicz, Director,  
Xibe Solis, Assistant Director,  
Matthew Morley, Business Manager

**Also Present:**

Joshua Shteierman, Library Attorney  
Miranda Hatziangelou, Board Secretary  
Tia Johnson, Office Assistant

I. Call to Order

The meeting was called to order at 5:30 pm by Board President Mary Reid.

II. Pledge of Allegiance, led by Francis Picart

III. Public Expression

The floor was opened to public expression.

IV. Approval of Agenda

Ellen Edelstein moved, Francis Picart seconded, to accept the agenda as presented. All in favor.

V. Approval of Minutes

Francis Picart moved, Ellen Edelstein seconded, to accept the minutes of the April 27, 2023 board meeting as amended. All in favor.

VI. Correspondence

School District sent over the capital project building permit; Monica Martinez was a big help in encouraging the progression of the approval process.

## VII. Financial

- a) Dorina Barksdale moved, Francis Picart seconded, to accept the Treasurer's Reports for February and March, 2023, as per review and recommendation of the Business Manager, Matthew Morley. All in favor.
- b) Francis Picart moved, Ellen Edelstein seconded, to accept the Financial Report for April 2023, as per review and recommendation of the Business Manager, Matthew Morley. All in favor
- c) Dorina Barksdale moved, Ellen Edelstein seconded, to accept the Collateral Reconciliation Report dated April 2023, as per review and recommendation of the Business Manager, Matthew Morley. All in favor.
- d) Bills for the month of May 2023 were audited by Francis Picart. Mr. Picart moved, Dorina Barksdale seconded, to approve the expenditures in the amount of \$782,580.49. All in favor.
- e) Personnel report:
  - a. Ellen Edelstein moved, Francis Picart seconded, to accept personnel changes as reported. All in favor.

## VIII. Reports

- a. Board Members reported on meetings and library events attended. Ellen Edelstein attended several meetings with the Sisters of St. Joseph in preparation for the Divalicious! concert on May 7<sup>th</sup>, which was well attended and where many members of the community had very nice things to say about the Brentwood Public Library. Ellen Edelstein also attended the Senior Citizens meetings, Chamber of Commerce meetings, the L.I. Library Conference, Chef Rob programs at the Library, the Sisters of St. Joseph Walkathon (where she had an opportunity to speak with Legislator Gonzalez on behalf of the Library), Parade Committee meetings (the Memorial Day Parade will begin at the Brentwood Cemetery at 9 am and end at Ross Park, and the banners along Washington Avenue went up today), Brentwood Union Free School District audit meeting, the Scope Awards at Villa Lombardi with Assistant Director Xibe Solis, which was lovely, and a Senior luncheon at Momentum. Francis Picart attended the general & executive NAACP meeting and discussed various items and events. Dorina Barksdale attended the Town of Islip Housing Authority meeting, and volunteers at the Brentwood Community Garden. Board President Mary Reid met with Richard Marchant from AARP to discuss future in-person training beginning in January, met with NAACP President Bill Moss to discuss various community issues, attended the L.I. Library Conference, will be attending the SCCC Foundation Board opening of the Wind Mills on June 1st at 1:30pm, the LIHP Annual Meeting on June 8<sup>th</sup>, at which Tia Johnson will be singing the National Anthem, and that same evening at 6:30 pm, the Bay Shore Rotary 100<sup>th</sup> anniversary Gala at Captain Bill's. Board President Mary Reid also discussed how pleased she is that the issues delaying the building project have been resolved, and that Ellen Edelstein was honored at the SCOPES 22<sup>nd</sup> Annual School District Awards, and, on behalf of the entire Board, expressed her congratulations.

b. The Director's report was accepted. Library Director Thomas Tarantowicz reported that the bid for the construction project went out today, and on June 16<sup>th</sup> we will know who the contractors are and we can meet with the architect and decide whether to proceed fully, or split the job as a result of the delay; thank you again to Senator Monica Martinez for facilitating our project approval, otherwise, we might still be waiting. Library Director Thomas Tarantowicz discussed the Trustee Open House at SCLS on Monday, July 10<sup>th</sup>, from 3 pm – 7 pm, and a reminder that the Brentwood Chamber of Commerce BBQ is on June 21<sup>st</sup> in the afternoon. Library Director Thomas Tarantowicz also reported that, sadly, Connie Roscigno from Literacy has passed away, the Library will reach out to her family with condolences, may she rest in peace. Finally, Library Director Thomas Tarantowicz discussed the Library's Memorial Day displays are up, near the Archive Room and throughout the Library, in memory of our lost servicemen and women and promoting our archived collection ahead of the Puerto Rican Day Parade.

c. The Assistant Director's report was accepted. Assistant Library Director Xibe Solis attended the Long Island Library Conference, met with the architect and attorney, helped and encouraged the Islip Clean Streets event, attended the Scope Awards with Ellen Edelstein who was honored with an award, and finished her current semester towards her 2<sup>nd</sup> Masters Degree. Assistant Library Director Xibe Solis also attended the LIU graduation for Andres Posada along with other invited staff; additionally, Tia Johnson also graduated, along with Daniel Costa, from Buffalo University, and an additional nine staff members also completed their degrees, all as a result of the Brentwood Public Library's encouragement, support, and use of the newly enacted Tuition Reimbursement Program that was created by collaboration of the Board of Trustees and CSEA. The Brentwood Public Library will be celebrating these recent Masters Graduates (thirteen altogether) on June 21<sup>st</sup> in the staff lounge with cake and with special guest Senator Monica Martinez who will be presenting them with Certificates of Congratulations.

d. The Business Manager's report was accepted. Business Manager Matthew Morley reported attending meetings with banks, vendors and NYSLR.

e. The Library Attorney's report. There was none.

IX. Unfinished Business. There was none.

X. New Business. There was none.

XI. Other. There was nothing.

XII. Suggestion Box was read by Assistant Library Director Xibe Solis, and included requests for a Hook and Needle after 6 pm, for glade/sanitizer in the women's bathrooms, a summer party, carded entry, a complaint regarding patron cellphone use in the Library, and a letter from patron Mikhel Moore thanking security guard Jessie Williams for helping him and calling an ambulance for him, "he is a great worker."

XIII. Public Expression

There was none

XIV. Date/Time of next board meeting

The next meeting of the Board of Trustees will take place on Thursday, July 6, 2023, directly following the 11:00 am Annual Reorganization Meeting.

XV. Executive Session

Mary Reid moved to adjourn the meeting to Executive Session for legal matters/personnel matters at 6:08 pm. All in favor.

Mary Reid moved to reconvene the meeting at 6:39 pm.

XVI. Adjournment

There being no further business Mary Reid moved to adjourn the meeting at 6:40pm.

Respectfully submitted

Miranda Hatziangelou

Secretary to the Board

Tia Johnson

Office Assistant

**BRENTWOOD PUBLIC LIBRARY - GENERAL FUND**

**Revenues & Expenditures (unaudited)**

	Month of May 2023		Fiscal Year-to-Date : July 1, 2022 to May 31, 2023			
	Actual	Percent	Actual	Budget	Difference	Percent
<b>Revenue</b>						
119801 · Local Public Funds	\$ 632,298.21	8.08%	\$ 7,214,387.91	\$ 7,829,867.00	\$ (615,479.09)	92.14%
119810 · Library Fines & Charges	\$ 639.70	100.00%	\$ 6,593.73	\$ -	\$ 6,593.73	100.00%
119821 · Other Receipts	\$ 3,876.15	15.51%	\$ 39,870.68	\$ 25,000.00	\$ 14,870.68	159.48%
119831 · Federal & State Aid	\$ -	0.00%	\$ 34,948.60	\$ 25,000.00	\$ 9,948.60	139.79%
119908 · Interest Income	\$ 3,040.21	100.00%	\$ 5,358.63	\$ -	\$ 5,358.63	100.00%
119916 · Gifts & Donations	\$ 57.56	100.00%	\$ 1,607.56	\$ -	\$ 1,607.56	100.00%
<b>Total Revenues</b>	<b>\$ 639,911.83</b>	<b>8.12%</b>	<b>\$ 7,302,767.11</b>	<b>\$ 7,879,867.00</b>	<b>\$ (577,099.89)</b>	<b>92.68%</b>
<b>Expenditures</b>						
110140 · Salaries & Wages	\$ 365,419.77	8.10%	\$ 4,191,387.14	\$ 4,509,793.00	\$ (318,405.86)	92.94%
111900 · Employee Benefits	\$ 121,624.67	6.24%	\$ 1,694,672.74	\$ 1,950,074.00	\$ (255,401.26)	86.90%
113440 · Professional Fees	\$ 5,838.67	4.63%	\$ 95,987.73	\$ 126,000.00	\$ (30,012.27)	76.18%
113450 · Professional Development	\$ 1,593.96	4.69%	\$ 83,481.89	\$ 34,000.00	\$ 49,481.89	245.54%
113900 · Library Programs & Activities						
112102 · History Programs	\$ 700.00	28.00%	\$ 1,450.00	\$ 2,500.00	\$ (1,050.00)	58.00%
112103 · Adult Program	\$ 2,720.00	5.73%	\$ 59,759.87	\$ 47,500.00	\$ 12,259.87	125.81%
112104 · Juvenile Programs	\$ 1,670.00	8.35%	\$ 24,895.00	\$ 20,000.00	\$ 4,895.00	124.48%
112105 · Young Adult Programs	\$ 1,100.00	7.33%	\$ 8,590.00	\$ 15,000.00	\$ (6,410.00)	57.27%
112106 · Career & Learning Programs	\$ 115.00	1.15%	\$ 3,705.00	\$ 10,000.00	\$ (6,295.00)	37.05%
112107 · Maker Space Programs	\$ -	0.00%	\$ 2,000.00	\$ -	\$ 2,000.00	100.00%
112111 · General Activities	\$ -	0.00%	\$ -	\$ 5,000.00	\$ (5,000.00)	0.00%
<b>Total 113900 · Library Programs &amp; Activities</b>	<b>\$ 6,305.00</b>	<b>6.31%</b>	<b>\$ 100,399.87</b>	<b>\$ 100,000.00</b>	<b>\$ 399.87</b>	<b>100.40%</b>
114001 · Library Collection & Materials						
114901 · General & All Patrons	\$ 6,490.52	4.06%	\$ 156,007.44	\$ 160,000.00	\$ (3,992.56)	97.51%
114903 · Adult & Reference	\$ 20,885.71	18.99%	\$ 211,697.07	\$ 110,000.00	\$ 101,697.07	192.45%
114904 · Children	\$ 8,843.33	14.74%	\$ 73,071.59	\$ 60,000.00	\$ 13,071.59	121.79%
114905 · Young Adult	\$ 4,960.71	16.54%	\$ 40,936.85	\$ 30,000.00	\$ 10,936.85	136.46%
114906 · Career & Learning	\$ 11,307.43	56.54%	\$ 27,092.17	\$ 20,000.00	\$ 7,092.17	135.46%
<b>Total 114001 · Library Collection &amp; Materials</b>	<b>\$ 52,487.70</b>	<b>13.81%</b>	<b>\$ 508,805.12</b>	<b>\$ 380,000.00</b>	<b>\$ 128,805.12</b>	<b>133.90%</b>
115000 · Library Operations	\$ 23,959.32	6.31%	\$ 475,254.18	\$ 380,000.00	\$ 95,254.18	125.07%
117000 · Building Operations	\$ 14,682.16	3.67%	\$ 356,270.32	\$ 400,000.00	\$ (43,729.68)	89.07%
<b>Total Expenditures</b>	<b>\$ 591,911.25</b>	<b>7.51%</b>	<b>\$ 7,506,258.99</b>	<b>\$ 7,879,867.00</b>	<b>\$ (373,608.01)</b>	<b>95.26%</b>
<b>Revenue in excess (deficit) of Expenditures</b>	<b>\$ 48,000.58</b>	<b>100.00%</b>	<b>\$ (203,491.88)</b>	<b>\$ -</b>	<b>\$ (203,491.88)</b>	<b>100.00%</b>

**Brentwood Public Library  
Collateralization of Deposits  
5/31/2023**

<b><u>HSBC Bank</u></b>	
<u>Checking &amp; Demand Account(s)</u>	
General Fund - Accounts Payable #7518	\$ 3,885.61
General Fund - Pre-Paid #7500	1,127.31
Capital Improvement Fund - Accounts Payable #7488	573,496.96
Grant Fund - Accounts Payable #7526	43,849.08
Special Bequest Fund - Accounts Payable #7496	103,841.01
<u>Timed &amp; Savings Account(s)</u>	
Money Market Depository Account #7372	\$ 479.27
Total Deposits held by HSBC Bank	<u>\$ 726,679.24</u>
FDIC coverage of Checking & Demand Accounts	250,000.00
FDIC coverage of Timed & Savings Account	<u>479.27</u>
Deposits not insured by FDIC	\$ 476,199.97

<b><u>BNY Mellon Bank</u></b>	
U.S. Treasuries (Bills, Notes, Bonds, etc.)	\$ 483,885.76
State and Municipal Bonds	<u>-</u>
Total value of eligible securities under NY Gen Mun L § 10 (2015) held as collateral by Third Party Custodian	\$ 483,885.76

<b><u>Compliance</u></b>	
Collateral assets to uninsured deposits ratio	101.61%
Collateral assets in excess of uninsured deposits	\$ 7,685.79
Collateral assets to uninsured deposits required ratio	102.00%
Collateral assets requirement	\$ 485,723.97
Collateral shortfall of requirement	\$ (1,838.21)

**Brentwood Public Library  
Collateralization of Deposits  
5/31/2023**

<b><u>M&amp;T Bank</u></b>	
<u>Checking &amp; Demand Account(s)</u>	
General Fund #8834	\$ 170,716.86
Total Deposits held by M&T Bank	<u>\$ 170,716.86</u>
FDIC coverage of Checking & Demand Accounts	<u>170,716.86</u>
Deposits not insured by FDIC	\$ -

<b><u>BNY Mellon Bank</u></b>	
U.S. Treasuries (Bills, Notes, Bonds, etc.)	\$ -
State and Municipal Bonds	<u>-</u>
Total value of eligible securities under NY Gen Mun L § 10 (2015) held as collateral by Third Party Custodian	\$ -

<b><u>Compliance</u></b>	
Collateral assets to uninsured deposits ratio	N/A
Uninsured deposits in excess of collateral assets	\$ -
Collateral assets to uninsured deposits required ratio	0.00%
Collateral assets requirement	\$ -
Collateral shortfall of requirement	\$ -



**Brentwood Public Library  
Collateralization of Deposits  
5/31/2023**

<b><u>New York Community Bank</u></b>	
<b><u>Checking &amp; Demand Account(s)</u></b>	
General Fund Accounts Payable #5936	\$ 3,652,504.30
General Fund Payroll #1618	\$ 8,701.82
General Fund Discretionary #1600	\$ 1,000.54
Grant Fund #0719	\$ 1,000.54
Capital Improvement Fund #0850	\$ 1,000.54
Special Bequest Fund #1121	\$ 1,000.54
<b><u>Timed &amp; Savings Account(s)</u></b>	
General Fund Savings #1626	52,745.58
Total Deposits held by NYCB	\$ 3,717,953.86
FDIC coverage of Checking & Demand Accounts	250,000.00
FDIC coverage of Timed & Savings Account	52,745.58
Deposits not insured by FDIC	\$ 3,415,208.28

<b><u>Federal Home Loan Bank of New York</u></b>	
U.S. Treasuries (Bills, Notes, Bonds, etc.)	\$ 3,756,784.46
State and Municipal Bonds	-
Total value of eligible securities under NY Gen Mun L § 10 (2015) held as collateral by Third Party Custodian	\$ 3,756,784.46

<b><u>Compliance</u></b>	
Collateral assets to uninsured deposits ratio	110.00%
Collateral assets in excess of uninsured deposits	\$ 341,576.18
Collateral assets to uninsured deposits required ratio	102.00%
Collateral assets requirement	\$ 3,483,512.45
Collateral in excess of requirement	\$ 273,272.01

BRENTWOOD PUBLIC LIBRARY  
Disbursements and Expenditures  
June 2023

General Fund

Payroll	6/9/2023	\$	203,911.42
Payroll	6/23/2023	\$	177,330.82
payroll		\$	-
Accounts Payable checks (HSBC)		\$	6,504.19
Accounts Payable checks (HSBC) Close Acct		\$	5,589.21
Accounts Payable checks (M & T)		\$	6,529.19
Prepaid checks (HSBC) Close Acct		\$	1,127.31
Accounts Payable checks (NYCB)		\$	383,677.28
Petty Cash		\$	357.96

Grant Fund

Accounts Payable checks (HSBC) Close Acct		\$	43,099.08
Accounts Payable checks (NYCB)		\$	3,200.00

Capital Improvement Fund

Accounts Payable checks (HSBC) Close Acct		\$	569,684.46
Accounts Payable checks (NYCB)		\$	1,897.50

Special Bequest Fund

Accounts Payable checks (HSBC) Close Acct		\$	103,841.01
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<u>\$</u>	<u>1,506,749.43</u>
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**BRENTWOOD PUBLIC LIBRARY-GENERAL FUND****Check registers for the month of****May 24 through June 30, 2023**

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Credit</u>
<b>110701 · HSBC A/P CHECKING #7518</b>			
06/28/2023	1 bank ck	Brentwood Public Library	1,224.33
06/21/2023	1001	Brentwood Public Library	4,364.88
06/23/2023	10519	CAPITAL ONE BANK	6,504.19
Total 110701 · HSBC A/P CHECKING #7518			12,093.40
<b>110702 · HSBC PREPAID #7500</b>			
06/21/2023	1396	BRENTWOOD PUB LIBRARY PREPAID	1,127.31
Total 110702 · HSBC PREPAID #7500			1,127.31
<b>110704 · M&amp;T Operating Acct #8834</b>			
05/24/2023	10518	NYS DEPARTMENT OF STATE	25.00
06/22/2023	epay 10...	CAPITAL ONE BANK	
06/23/2023	10520	Brentwood Public Library	6,504.19
Total 110704 · M&T Operating Acct #8834			6,529.19
<b>110710 · NYCB A/P ckg #5936</b>			
06/02/2023	1511	ADMIN PARTNERS, LLC.	12.50
06/02/2023	1512	CSEA Employee Benefit Fund	10,567.54
06/02/2023	1513	CSEA LIFE INSURANCE	552.78
06/02/2023	1514	CSEA, INCORPORATED	2,386.40
06/02/2023	1515	NATIONAL GRID (1)	1,275.33
06/02/2023	1516	NEW YORK POST	675.48
06/02/2023	1517	NYS EMPLOYEES HEALTH INS PENDING ACCT	107,059.80
06/02/2023	1518	READY REFRESH BY NESTLE	135.57
06/02/2023	1519	BOOKFLIX, SCHOLASTIC INC.	5,001.00
06/02/2023	1520	Suffolk County Water Authority (SCWA)	271.60
06/02/2023	1521	T-MOBILE - VOICE	359.39
06/02/2023	1522	T-MOBILE - HOTSPOTS	4,287.16
06/05/2023	1523	BRENTWOOD POSTMASTER	4,433.05
06/07/2023	1524	ISLAND ELEVATOR	433.00
06/07/2023	1525	OPTIMUM (1)	1,091.64
06/07/2023	1526	PRESSREADER INC.	9,595.00
06/07/2023	1527	PSEGLI - L	8,481.51
06/07/2023	1528	PSEGLI - S	14.18
06/07/2023	1529	THE NEW YORK TIMES (1)	88.01
06/07/2023	1530	THE ROTARY CLUB OF BAY SHORE	300.00
06/07/2023	1531	WINTERS BROS. HAULING OF LI, LLC	485.13
06/16/2023	1532	ABLE LOCKSMITH, INC.	64.00
06/16/2023	1533	Newsday	238.32
06/16/2023	1534	NOTICIA	1,362.20
06/16/2023	1535	PITNEY BOWES PURCHASE POWER	400.00
06/16/2023	1536	R&J GRAPHICS INC.	11,485.00
06/16/2023	1537	ROYAL STAR ASSOCIATES	640.00
06/22/2023	1539	AMAZON CAPITAL SERVICES	1,201.99
06/22/2023	1540	AtoZDATABASES	3,000.00
06/22/2023	1541	CLEARBROOK	1,888.00
06/22/2023	1542	CSEA Employee Benefit Fund	10,935.62
06/22/2023	1543	CSEA LIFE INSURANCE	552.78
06/22/2023	1544	CSEA, INCORPORATED	2,370.36
06/22/2023	1545	FIRST UNUM LIFE INSURANCE CO.	213.91
06/22/2023	1546	ISLAND ELEVATOR	1,055.70
06/22/2023	1547	Janway Company USA, Inc.	472.89

**BRENTWOOD PUBLIC LIBRARY-GENERAL FUND****Check registers for the month of****May 24 through June 30, 2023**

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Credit</u>
06/22/2023	1548	NATIONAL GRID (1)	1,323.08
06/22/2023	1549	NYS EMPLOYEES HEALTH INS PENDING ACCT	104,136.98
06/22/2023	1550	Ocean Janitorial Supply	1,454.40
06/22/2023	1551	STANDARD SECURITY LIFE INS CO	4,005.60
06/22/2023	1552	Suburban Exterminating Service, Inc.	321.71
06/26/2023	1553	A TIME FOR KIDS, INC.	150.00
06/26/2023	1554	AMAZON CAPITAL SERVICES	185.59
06/26/2023	1555	AMY VAIL	600.00
06/26/2023	1556	BAKER & TAYLOR	8,019.14
06/26/2023	1557	BRIANA ZASOWSKI	
06/26/2023	1558	CCP SOLUTIONS, LLC	685.00
06/26/2023	1559	CDW-GOVERNMENT INC.	2,281.14
06/26/2023	1560	CENGAGE LEARNING, INC.	300.00
06/26/2023	1561	CHARLES CORNETTA	833.33
06/26/2023	1562	CINTHYA CASTILLO	1,800.00
06/26/2023	1563	CYNTHIA MERKLER	320.00
06/26/2023	1564	EDEN BENNETT	400.00
06/26/2023	1565	ERIC M. HOFMEISTER	666.67
06/26/2023	1566	FAMILY SERVICE LEAGUE	5,339.67
06/26/2023	1567	FEDERAL EXPRESS	44.85
06/26/2023	1568	GOVCONNECTION	6,016.04
06/26/2023	1569	HILDUR PALSDOTTIR DELLO-IACONO	175.00
06/26/2023	1570	HOOPLA - MIDWEST	433.54
06/26/2023	1571	ID LABEL INC.	800.50
06/26/2023	1572	Information Today Inc.	426.05
06/26/2023	1573	JOANNE OTTONE	375.00
06/26/2023	1574	JON KNOWS HOW LLC	400.00
06/26/2023	1575	KAYLA SPURRELL	500.00
06/26/2023	1576	KONICA MINOLTA BUSINESS SOLUTIONS USA,	5,564.27
06/26/2023	1577	LABOR EDUCATION & COMM SERV AGENCY	3,600.00
06/26/2023	1578	LESLIE CORTEZ-MINERA	100.00
06/26/2023	1579	LISAMARIE CURLEY	280.00
06/26/2023	1580	MARGARET UTSET	970.74
06/26/2023	1581	MARIA'S MEXICAN COOKING LLC	400.00
06/26/2023	1582	METROPOLITAN DATA SOLUTIONS	1,500.00
06/26/2023	1583	MICHAEL BUONO	273.96
06/26/2023	1584	MIDWEST TAPE	3,220.18
06/26/2023	1585	NICOLE D. BROWN	69.56
06/26/2023	1586	OCLC	647.35
06/26/2023	1587	QUILL CORPORATION	2,111.85
06/26/2023	1588	READY REFRESH BY NESTLE	102.52
06/26/2023	1589	ROBERT OTTONE	900.00
06/26/2023	1590	ROBERT SCOTT	815.00
06/26/2023	1591	ROBYNE PINKERTON	900.00
06/26/2023	1592	SEED SOWER FARM LLC	200.00
06/26/2023	1593	Suffolk Cooperative Library System	16,428.00
06/26/2023	1594	SUFFOLK COUNTY BOARD OF ELECTIONS	23.84
06/26/2023	1595	THE BAKING COACH, INC.	495.00
06/26/2023	1596	THE HECKSCHER MUSEUM OF ART	250.00
06/26/2023	1597	THE META ESPORTS & GAMING, LLC	1,100.00
06/26/2023	1598	THE PATCHOGUE ADVANCE, INC.	110.00
06/26/2023	1599	VOLZ & VIGLIOTTA PLLC	2,750.00
06/26/2023	1600	W.B. MASON CO., INC.	933.25
06/26/2023	1601	W.T. COX INFORMATION SERVICES INC	507.49
06/26/2023	1602	XIBELUALKA SOLIS	900.00

**BRENTWOOD PUBLIC LIBRARY-GENERAL FUND**  
**Check registers for the month of**  
**May 24 through June 30, 2023**

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<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Credit</u>
06/26/2023	1603	BRIANA ZASOWSKI	104.14
06/26/2023	1604	VOLZ & VIGLIOTTA PLLC	2,750.00
06/27/2023	1605	BRENTWOOD POSTMASTER	290.00
Total 110710 · NYCB A/P ckg #5936			383,677.28
<b>TOTAL</b>			<b>403,427.18</b>

**BRENTWOOD PUBLIC LIBRARY GRANT FUND**  
**Check register for the month of**  
**As of June 30, 2023**

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Date	Name	Num	Credit
<b>12-0701 · HSBC A/P CHECKING #7526 (HSBC A/P CHECKING)</b>			
06/21/2023	BRENTWOOD PUBLIC LIBRARY	1192	43,099.08
Total 12-0701 · HSBC A/P CHECKING #7526 (HSBC A/P CHECKIN...			43,099.08
<b>12-0702 · NYCB #0719 (NYCB acct #609904830719)</b>			
06/07/2023	TOWN OF ISLIP	1501	800.00
06/07/2023	TOWN OF ISLIP	1502	800.00
06/07/2023	TOWN OF ISLIP	1503	800.00
06/07/2023	TOWN OF ISLIP	1504	800.00
Total 12-0702 · NYCB #0719 (NYCB acct #609904830719)			3,200.00
<b>TOTAL</b>			<b>46,299.08</b>

**BRENTWOOD PUBLIC LIBRARY - CAPITAL FUND**  
**Check register for the month of**  
**As of June 30, 2023**

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<u>Date</u>	<u>Name</u>	<u>Num</u>	<u>Credit</u>
<b>13-0701 · HSBC A/P CHECKING #7488 (HSBC A/P CHECKING)</b>			
06/21/2023	Brentwood Public Library	1336	<u>569,684.46</u>
Total 13-0701 · HSBC A/P CHECKING #7488 (HSBC A/P CHECKING)			<u>569,684.46</u>
<b>13-0702 · NYCB #0850 (NYCB acct #609904830850)</b>			
06/26/2023	BEATTY HARVEY COCO ARCHITECTS, LLP	1501	<u>1,897.50</u>
Total 13-0702 · NYCB #0850 (NYCB acct #609904830850)			<u>1,897.50</u>
<b>TOTAL</b>			<b><u><u>571,581.96</u></u></b>

4:47 PM

06/22/23

**BRENTWOOD PUBLIC LIBRARY SPECIAL BEQUEST  
CHECK REGISTER FOR THE MONTH OF  
June 1 - 30, 2023**

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<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Item</u>	<u>Account</u>	<u>Paid Amount</u>	<u>Original Amount</u>
1153	06/21/2023	BRENTWOOD PUBLIC LIBRARY		15-0704 · HSBC #7496		-103,841.01
CLOSE 2...	06/21/2023			15-0920 · DUE FROM OTHE...	-103,841.01	103,841.01
TOTAL					-103,841.01	103,841.01



## **PERSONNEL CHANGES**

**July 6, 2023**

### **APPOINTMENTS:**

Melissa Somoza, Librarian I CS, P/T, \$31.99/hr, effective June 1, 2023

### **PROMOTIONS:**

Katherin Alvarado, Librarian I CS, P/T, \$31.99/hr, effective June 1, 2023

### **RESIGNATIONS:**

Ingris Castro Vasquez, Library Clerk SS, P/T, effective June 17, 2023